

Agenda for a meeting of the Keighley Area Committee to be held on Thursday, 19 October 2017 at 6.00 pm in Council Chamber - Keighley Town Hall

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	THE INDEPENDENTS	INDEPENDENT
Ali Brown Mallinson BM Smith	M Slater Bacon Farley	Hawkesworth	Morris

Alternates:

CONSERVATIVE	LABOUR	THE INDEPENDENTS	INDEPENDENT
Gibbons Miller Poulsen Rickard	Pullen Abid Hussain Lee	Naylor	

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

To:

Parveen Akhtar

City Solicitor

Agenda Contact: Jane Lythgow

Phone: 01274 432270

E-Mail: jane.lythgow@bradford.gov.uk

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*



3. MINUTES

Recommended –

That the minutes of the meeting held on 14 September 2017 be signed as a correct record (previously circulated).

(Jane Lythgow – 01274 432270)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 17 October 2017.

(Jane Lythgow - 01274 432270)



B. BUSINESS ITEMS

6. LAYCOCK LANE AND CHAPEL ROAD - OBJECTION TO TRAFFIC REGULATION ORDER (TRO) 1 - 8

The Strategic Director, Place, will present a report (**Document “J”**) which sets out a single objection to the Traffic Regulation Order (TRO) to introduce no waiting at any time restrictions on Laycock Lane and Chapel Road, Laycock, Keighley.

Recommended –

(1) That the objection to the proposals (as shown in Drawing No. TDG/THN/013534/TRO-1A attached as Appendix 1 to Document “J”) be overruled and that the TRO be sealed and implemented as advertised.

(2) That the objector be advised accordingly.

(Environment and Waste Management Overview and Scrutiny Committee)

(Simon D’Vali – 01274 432100)

7. LOCAL HIGHWAY MAINTENANCE - DEVOLUTION UPDATE & FUNCTION OVERVIEW 9 - 28

The Strategic Director Place submitted a report (**Document “K”**) which details how the Planning, Transportation & Highways service currently manages the Local Highway Maintenance (LHM) function and allocates resources.

The report also updates the committee with regard to current operations being undertaken on the network and the indicative costs of works undertaken in the current financial year.

Recommended –

(1) That the Keighley Area Committee notes the current operational methods adopted for Local Highway Maintenance.

(2) That the Keighley Area Committee notes the costs to date for the 2017/18 financial year.



- (3) That the Keighley Area Committee notes the list of completed and proposed CAT3 works as shown in Appendix 5 to Document “K”.
- (4) That the Keighley Area Committee notes the number/percentage of gullies cleaned within the constituency as shown in Appendix 6 to Document “K”.

(Environment and Waste Management Overview and Scrutiny Committee)

(Andy Fisher – 01535 618297)

8. YOUTH OFFER - KEIGHLEY AREA

29 - 92

The Strategic Director Place will submit a report (**Document “L”**) which informs the Area Committee of the progress made in relation to the establishment of the new Youth Offer across the Bradford District and the contribution of the Youth Service to delivering the 5 Key Elements in the Keighley Area.

Recommended –

1. Keighley Area Committee notes the achievements of the Youth Offer Working Group, and the Youth Sector as a whole, as outlined in the Action Plan (Appendix A to Document “L”) and receives a further update in respect of this work in 12 months time.
2. Keighley Area Committee considers and comments on the shared direction of travel and of the continued commitment from the Youth Sector to work together, and to do things differently.
3. Keighley Area Committee notes the work already undertaken around Youth Voice and commits to formalising Youth Voice arrangements in respect of the Keighley Area Committee work plan for 2017-18.

(Children’s Services Overview and Scrutiny Committee)

(Jonathan Hayes - 01535 618008)



9. KEIGHLEY NEIGHBOURHOOD POLICING TEAM

93 - 102

The Strategic Director Place will submit a report (**Document “M”**) which gives an update of work undertaken by the Keighley Neighbourhood Policing Team to address the “Safer Communities” priorities within the Keighley Area Ward Plans for 2016/17.

Recommended –

- 1. Keighley Area Committee notes the work undertaken by the Keighley Neighbourhood Policing Team from April 2016 to July 2017 that contributed to addressing priorities within the Ward Plans for the Keighley Area.**
- 2. Keighley Area Committee notes the positive partnership working that has been established between the Police, Elected Members, Parish and Town Councils, Bradford Council Officers, community organisations, volunteers and residents within the Keighley Area.**

(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes - 01535 618008)

10. KEIGHLEY AREA WARD PLANS 2017-18 UPDATE

103 -
120

The Strategic Director Place will submit a report (**Document “N”**) which outlines the work of the Keighley Area Co-ordinator’s Office in the period April to September 2017 to support Ward priorities within the Keighley Area Ward Plans 2017-18.

Recommended –

That the work of the Keighley Area Co-ordinator’s Office in the period April to September 2017 to support Ward priorities within the Keighley Area Ward Plans 2017-18 be noted.

(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes - 01535 618008)



11. **COMMUNITY ENGAGEMENT ACTIVITIES APRIL - SEPTEMBER 2017**

121 -
134

The Strategic Director Place (**Document “O”**) which provides information about community engagement activities undertaken by Keighley Area Co-ordinator’s Office during April - September 2017.

Recommended –

That Keighley Area Committee notes the constructive engagement with a wide range of the public undertaken through community engagement activities by Keighley Area Co-ordinator’s Office in the period April - September 2017.

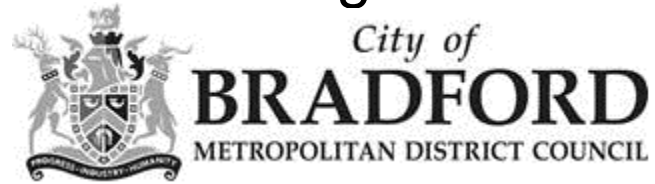
(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes - 01535 618008)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



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Report of the Director of Regeneration and Culture to the meeting of Keighley Area Committee to be held on 19 October 2017.

J

Subject:

A single objection received to the proposed Traffic Regulation Order (TRO) to introduce no waiting at any time restrictions on a section of Laycock Lane and Chapel Road, Laycock.

Summary statement:

This report considers a single objection to the TRO to introduce no waiting at anytime restrictions on Laycock Lane and Chapel Road, Laycock.

It is recommended:

- That the objection to the proposals (as shown in Drawing No. TDG/THN/1035434/TRO-1A and attached to this report as Appendix 1) be overruled, and that the Order be sealed and implemented as advertised.
- That the objector be advised accordingly.

Ward 17 – Keighley West

Steven Hartley
Strategic Director
(Place)

Portfolio:
Regeneration, Planning & Transport

Report Contact: Simon D'Vali
Phone: (01274) 432100
E-mail: simon.dvali@bradford.gov.uk

Overview & Scrutiny Area:
Environment and Waste Management



City of Bradford
Metropolitan District Council



1. SUMMARY

- 1.1 Consideration of one objection received to a proposed Traffic Regulation Order (TRO) to introduce no waiting at anytime restrictions on Laycock Lane and Chapel Road, Laycock.

2. BACKGROUND

- 2.1 Requests have been received from WYCA and the local bus operator to introduce no waiting at anytime restrictions on the junction of Laycock Lane and Chapel Road, Laycock.
- 2.2 The junction is used as a turning head for the K1 bus service between Keighley and Laycock. Buses from Keighley pass the junction mouth on Laycock Lane before reversing back into Chapel Road and heading back towards Keighley on Laycock Lane.
- 2.3 A location plan identifying Laycock Lane/Chapel Road, Laycock and the proposed no waiting at anytime restrictions are identified within the plan, attached to this report as Appendix 1.
- 2.4 These proposed restrictions are considered necessary to ensure that the junction is kept clear to facilitate the necessary bus manoeuvres and maintain the bus timetable.
- 2.5 The proposed TRO was formally advertised on 22nd June 2017 for a 3 week period and resulted in the receipt of 1 objection. These objections, along with officer comments, are tabulated in Appendix 2.

3. OVERVIEW AND SCRUTINY COMMITTEE CONSIDERATION

- 3.1 This report has not been considered by the Overview and Scrutiny Committee.

4. OTHER CONSIDERATIONS

- 4.1 Keighley Town Council, the emergency services and WYCA have been consulted on the scheme proposals with no adverse comments having being received.
- 4.2 Planning (Landscape, Design and Conservation) have been consulted and have no objections to the scheme as long as conservation specification lining is used and kept to a minimum.

5. OPTIONS

5.1 Option 1 (RECOMMENDED)

- That the objection to the proposals (as shown in Drawing No. TDG/THN/103534/TRO-1A and attached to this report as Appendix 1) be overruled, and that the Order be sealed and implemented as advertised.
- That the objector be advised accordingly.

5.2 Option 2 (NOT RECOMMENDED)

- That the objection to the proposals as formerly advertised (and as shown in Drawing No. TDG/THN/103534/TRO-1A and attached to this report as Appendix 1) be upheld, and that the scheme proposals be abandoned.
- That the objector be advised accordingly.

5.3 Option 3 (NOT RECOMMENDED)

- Members may prefer to take a course of action other than that indicated in the above options or the recommendation in which case, they will receive appropriate guidance from officers.

6. FINANCIAL & RESOURCE APPRAISAL

6.1 Financial

The cost of introducing the proposed TRO will be met from this Committee's capital allocation.

6.2 Resource

The proposed scheme can be processed within existing staff resources.

7. RISK MANAGEMENT

7.1 There are no significant risk management implications.

8. LEGAL APPRAISAL

8.1 There are no legal issues arising from this matter.

9. OTHER IMPLICATIONS

9.1 EQUAL RIGHTS

None.

9.2 SUSTAINABILITY IMPLICATIONS

None.

9.3 GREENHOUSE GAS EMISSIONS IMPACTS

None.

9.4 COMMUNITY SAFETY IMPLICATIONS

There are no implications for Community Safety.

9.5 HUMAN RIGHTS ACT

There are no implications for Human Rights.

9.6 TRADE UNION

There are no trade union implications.

9.7 WARD IMPLICATIONS

None.

9.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

The development and implementation of schemes included in this report support priorities within the Keighley Area Committee Wards Plans 2016-17.

10. NOT FOR PUBLICATION DOCUMENTS

None

11. RECOMMENDATIONS

Option 1

- That the objection to the proposals (as shown in Drawing No. TDG/THN/103534/TRO-1A and attached to this report as Appendix 1) be overruled, and that the Order be sealed and implemented as advertised.
- That the objector be advised accordingly.

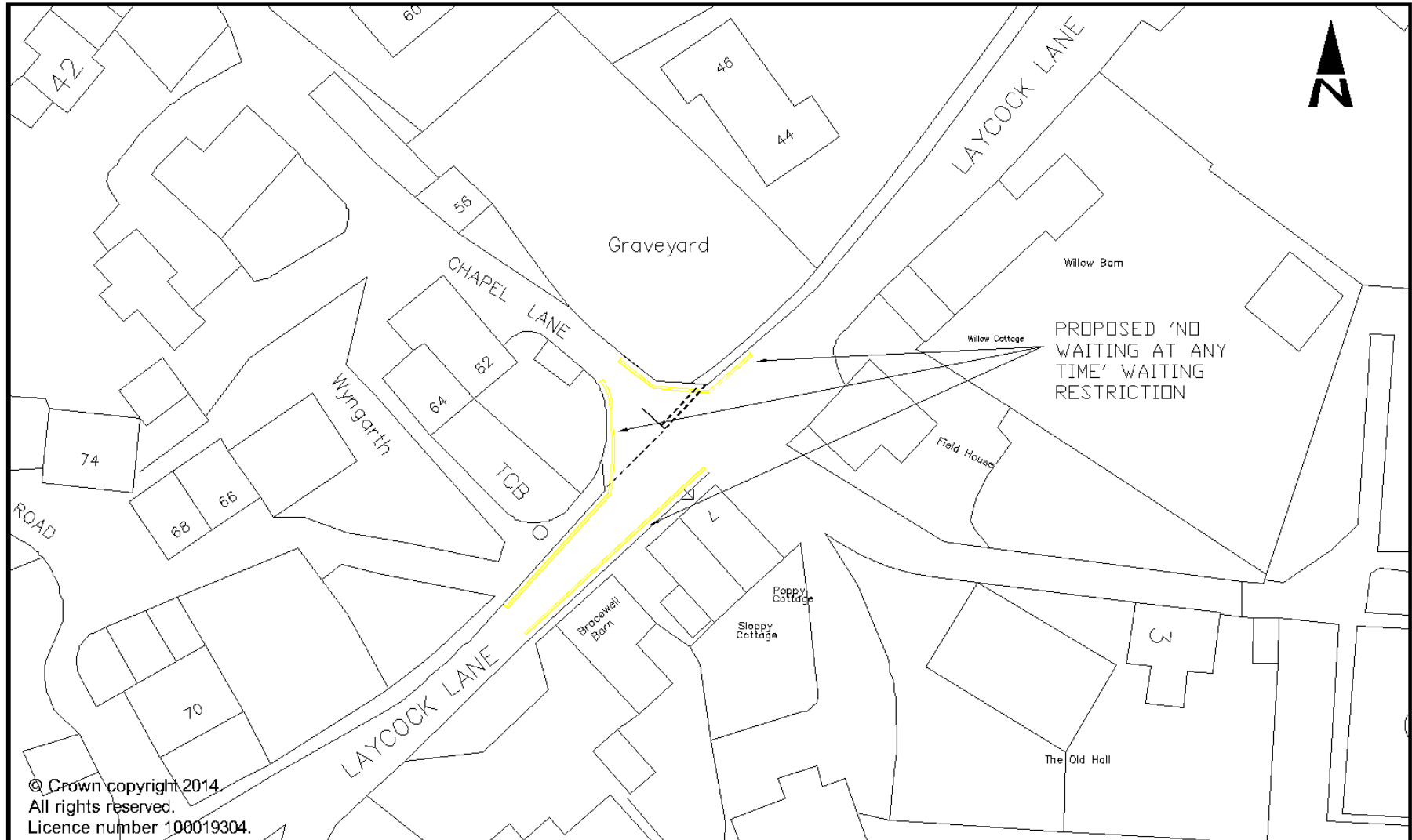
12. APPENDICES

Appendix 1 – Drawing No. TDG/THN/103534/TRO-1A (TRO proposals)

Appendix 2 – objector's comments and officer responses

13. BACKGROUND DOCUMENTS

Keighley Area Committee report 18 August 2016.



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City of Bradford MDC Planning, Transportation & Transport Services 100% & 100% (MDC) 100% (MDC) 100% (MDC) 100% (MDC) 100% (MDC)	Title: LAYCOCK LANE/CHAPEL LANE, LAYCOCK		Version: 001	Date: 15/04/17	Drawn: C P Leach BSc(Hons) CEng MICE DMS	Checked:	Approved:	No. of copies: 1	Date: APR 17	Priority Title: PROPOSED LIMITED WAITING RESTRICTIONS
	Revision: A Original	Initials:	Date:	Engineer in Control: C P Leach BSc(Hons) CEng MICE DMS	Priority No: TDG/THN/103534/TRO-1A					

APPENDIX 2

Objector's comments	Officer comments
<ul style="list-style-type: none"><li data-bbox="207 289 799 361">• We have never seen anyone parking on the white lines on Chapel Lane. <p data-bbox="263 394 799 579">“We’ve only once seen anybody park at the very bottom of Chapel Lane where there is no lines but this was for about 5 minutes so any lines would make no difference.”</p> <p data-bbox="263 613 799 798">“The proposed lines extend further up Chapel lane than the present white line, where nobody ever parks (because they would be totally blocking the road to vehicles).”</p> <p data-bbox="263 831 799 1050">“The bus has <u>never</u> been unable to reverse because of a cars parked on Chapel Lane. When the bus reverses up Chapel Lane it stops all traffic and pedestrians because it fills the whole width of the road.”</p> <p data-bbox="263 1083 799 1302">“The problem on Chapel lane is not parked cars but turning buses. Some drivers find it difficult to reverse even though there are no parked cars, sometimes hitting our wall or the church yard wall.</p> <p data-bbox="263 1310 799 1705">Since they have increased the size of the buses they have found it harder to manoeuvre, getting stuck between the traffic sign and bus stop having to forward and reverse repeatedly, mounting the pavement where pedestrians are waiting to cross and hitting the for sale sign on number 7. We have heard that two drivers have refused to do the Laycock run in the new buses.</p> <p data-bbox="263 1713 799 1856">The bus service is a boon to the community but smaller buses would be an improvement to the flow of traffic.”</p> <p data-bbox="263 1890 799 1963">“When there is a problem with cars, it is not parked cars but the moving</p>	<ul style="list-style-type: none"><li data-bbox="870 289 1455 474">• The proposed no waiting at anytime restrictions on Laycock Lane/Chapel Road, Laycock was requested by the bus company as a result of their drivers’ experiences.

<p>traffic which has to stop while the bus manoeuvres. Sometimes there are a number of vehicles, some of whom are unfamiliar with the buses routine and become impatient or get in the way.”</p> <ul style="list-style-type: none"> • “We object to the unnecessary cost of introducing double yellow lines, as they would have no effect on the traffic conditions visibility, access or safety.” • “We object to the addition of yellow lines, which would be ugly and unsympathetic to the area, it’s architecture and it’s streetscape and contrary to the requirements of the conservation area, especially where there are no lines at all at present.” “In Bradford Council’s CONSERVATION AREA ASSESSMENT October 2005, it states on page 22 in section 7. ‘Conclusion: Character Summary’- “The width and informality of the roads is part of the rural character of the location and should not be regularised or improved”.” 	<ul style="list-style-type: none"> • Costs will be met from the Committees capital allocation. • We will be introducing “Conservation” double yellow markings - 50mm “Primrose yellow” lines instead of 100mm “Lemon yellow” lines
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Report of the Strategic Director of Place to the meeting of the Keighley Area Committee to be held on 19th October 2017

K

Subject:

LOCAL HIGHWAY MAINTENANCE – DEVOLUTION UPDATE & FUNCTION OVERVIEW

Summary statement:

This report details how the Planning, Transportation & Highways service currently manages the Local Highway Maintenance (LHM) function and allocates resources.

It also updates the committee with regard to current operations being undertaken on the network and the indicative costs of works undertaken in the current financial year.

Steve Hartley
Strategic Director
Place

Portfolio:

Regeneration, Planning and Transport

Report Contact: Andy Fisher
Principal Engineer, Highway Maintenance North
Phone: (01535) 618297
E-mail: andy.fisher@bradford.gov.uk

Overview & Scrutiny Area:

Environment and Waste Management



1. SUMMARY

- 1.1 This report details how the Planning, Transportation & Highways service currently manages the Local Highway Maintenance (LHM) function and allocates resources.
- 1.2 It also updates the committee with regard to current operations being undertaken on the network and the indicative costs of works undertaken in the current financial year.

2. BACKGROUND

- 2.1 Local Highway Maintenance issues were devolved to Area Committee control in July 2013.
- 2.2 As part of the commitment to the devolution process, information relating to the operation of Local Highway Maintenance is to be reported to the Area Committees on a regular basis.
- 2.3 The need to undertake highway repairs throughout the District is identified through a variety of sources including:
- General public calls to the customer contact centre
 - Inspections as a result of service requests dealt with by the Area Teams or as a result of observations by highway officers in the course of undertaking other duties
 - Programmed condition, safety and other surveys
 - Safety Inspections
 - Reports from Ward Members

Where repairs to the highway are required these are categorised, depending upon the severity of the issue, into one of three categories (CAT1, CAT2 or CAT3). Each category has a target repair time which has been agreed with the Council's Insurers.

- 2.4 CAT1 reports from the public and technical staff are passed directly through to the Council's Highway Delivery Unit (operational arm) and allocated to the work crews for immediate inspection and necessary remedial works.
- 2.5 CAT2 reports are assessed by technical staff and collated into operational zones so that operational gangs can visit and patch affected areas in a co-ordinated manner.
- 2.6 CAT3 sites are assessed by technical staff and ranked on a priority and needs basis, with works allocated to operational staff by the HDU Operations Manager.
- 2.7 Operational resources may be redeployed at short notice to deal with specific issues. Gang sizes may vary depending on demand, staff leave and sickness. Service Level requirements, such as the need to respond to an extensive number of CAT1 requests or the need to respond to emergency planning issues, may also have an effect on the availability of operatives.

- 2.8 Some technical and operational staff are required to facilitate the needs of the winter service between November and April each year.
- 2.9 A list of work types covered by the Local Highway Maintenance budget is included in Appendix 1.
- 2.10 A breakdown of the current technical staff allocation and an overview of their duties is included in Appendix 2.
- 2.11 A breakdown of operational staff and their duties is included in Appendix 3.
- 2.12 Currently reported CAT1 and 2 details are included in Appendix 4.
- 2.13 The current list of completed and ordered CAT3 works is included in Appendix 5.
- 2.14 A list of completed gully cleaning in the Keighley constituency is contained in Appendix 6.

3. OTHER CONSIDERATIONS

- 3.1 Due to the constantly changing state of the highway and unpredictability in new matters arising or being brought to officers' attention, there may be a requirement to amend programmes in order to address emerging priorities.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The overall 2017/18 budget for Local Highway Maintenance work, carried out by the Council's Highway Delivery Unit, is **£1.541m**.
- 4.2 The allocation for the Keighley constituency is **£351,185**.
- 4.3 Spend this financial year to 30th September on all categories in the Keighley constituency is **£55,410** (16% of allocation), broken down as follows:-

£27,430 has been spent on CAT1/2 repairs

£8,929 has been spent on drainage work including new gullies, new pipework/connections, dyking and repairs to existing pipework and culverts

£6,949 has been spent on CAT3 repairs and works, including footway reconstruction

£12,102 has been spent on CAT3 planned carriageway patching work

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 Alterations to work programmes that have been prioritised in accordance with condition inspections and technical assessments may lead to increased insurance liabilities at a future date.

6. LEGAL APPRAISAL

- 6.1 There are no specific legal issues arising from this report.
- 6.2 All works are carried out within the Council's powers as Highway Authority under the Highways Act 1980.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1.1 Due regard is given to Section 149 of the Equality Act 2010 when formulating a programme of highway maintenance repairs. Ensuring safe surfaces for all users, including those with special needs/requirements, is prioritised.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 Proactive repairs such as surface dressing, micro asphalt, carriageway patching and other routine maintenance serve to extend carriageway life.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

- 7.3.1 There are no greenhouse gas implications arising from this report

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 Maintenance of the local highway network is essential to ensure the safe passage of all road users.

7.5 HUMAN RIGHTS ACT

- 7.5.1 There are no human rights implications arising from this matter.

7.6 TRADE UNION

- 7.6.1 There are no trade union implications arising from this report.

7.7 WARD IMPLICATIONS

- 7.7.1 Improvements in carriageway conditions benefit all wards.

7.8 AREA COMMITTEE WARD PLAN IMPLICATIONS

- 7.8.1 The development and implementation of schemes included in this report support priorities within the Keighley Area Committee Ward Plans.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None

9. OPTIONS

9.1 The Area Committee may request additional information/clarification on issues to be included in the next devolved budget report.

10. RECOMMENDATIONS

10.1 That the Keighley Area Committee notes the current operational methods adopted for Local Highway Maintenance.

10.2 That the Keighley Area Committee notes the costs to date for the 2017/18 financial year.

10.3 That the Keighley Area Committee notes the list of completed and proposed CAT3 works as shown in Appendix 5.

10.4 That the Keighley Area Committee notes the number/percentage of gullies cleaned within the constituency as shown in Appendix 6.

11. APPENDICES

11.1 Appendix 1 - Work Undertaken as Part of the LHM Function

11.2 Appendix 2 - Technical Staff Overview

11.3 Appendix 3 - Operational Staff Overview

11.4 Appendix 4 - CAT1 and 2 Works Update

11.5 Appendix 5 - Current CAT3 Works List 2017/18 (completed and ordered)

11.6 Appendix 6 - Completed Gully Cleaning in the Keighley Constituency

12. Background Documents

12.1 Joint Report of the Director of Finance and Strategic Director of Environment and Sport to Corporate Overview & Scrutiny Committee 1 November 2012.

12.2 Report of Strategic Director (Regeneration & Culture) to the meeting of Keighley Area Committee, 22 November 2012 – The Transfer of Responsibility and Budgets to the Keighley Area Committee for Decision Making – Highway Repairs.

12.3 Joint Report of the Director of Finance and Strategic Director of Environment and Sport to the meeting of Executive, 16 March 2013 – Methodology for Allocation of Devolved Service Resources to the Five Area Committees.

- 12.4 Joint Report of the Director of Finance and Strategic Director of Environment and Sport to Corporate Overview & Scrutiny Committee, 10 April 2013 - Methodology for Allocation of Devolved Service Resources to the Five Area Committees.
- 12.5 Report of the Strategic Director (Regeneration & Culture) to the meeting of Keighley Area Committee, 18 July 2013 – The Devolution of Responsibility and Budgets to the Keighley Area Committee for Decision Making in Relation to Highway Repairs.

Appendix 1 – Work Undertaken as Part of the LHM Function.

The following is a list of work types funded by the Local Highway Maintenance budget and undertaken by the Council's Highway Delivery Unit:

- CAT1 Potholes reactive response - footway and carriageway
- CAT2 Defect response/patching - footway and carriageway
- CAT3 Repairs & works - footway and carriageway
- Planned carriageway patching works
- Kerbing, channelling and edging works
- Large and small element footway repairs - block paving/flagging
- Footway reconstruction - taking up damaged flagged areas and replacing with tarmac
- Highway Drainage repairs - exploratory trial holes, dig outs of blocked gullies, dyking, drainage connections, repairs to damaged culverts (including the cost of hiring specialist equipment/subcontractors for deep excavations)
- Emergency call out response - including road traffic accidents, recovery of dead animals, flooding, traffic management/road closures, dealing with requests from the Police, requests from Emergency Planning
- Planned gully cleaning of 97,304 units across the district
- Repairs to minor highway walling elements
- Winter maintenance - road gritting, footway gritting, ploughing, grit bins, etc. (separate budget but re-directs resources from above)

Staffing costs are also included within this budget.

Appendix 2 – Technical Staff Overview

Technical staff are currently deployed in each constituency area team reporting to the relevant area Principal Engineer for Highway Maintenance.

Staffing is allocated in the following manner: *(Please note the roles and duties described are indicative only and do not represent the full spectrum of works carried out by individuals).*

Senior Engineer

- Co-ordinates the actions of the Highway Inspectors.
- Responds to queries and complaints from the public relating to highway maintenance matters.
- Develops and co-ordinates network condition and works programme lists in conjunction with the Major Maintenance team.
- Investigates larger network issues across the constituency area.

Highway Inspector (General Maintenance)

- Responds to complicated complaints and issues on the highway network that require technical assessments.
- Undertakes driven and walked inspections of the network on a scheduled basis.
- Undertakes general condition surveys
- Works on a roaming basis across the constituency area

Safety Inspector

Four Safety Inspectors operate across the whole of Bradford District working to a set inspection regime to comply with the requirements of the Councils insurance policy. These inspectors report to the Principal Engineers for Highway Maintenance North and South, with CAT1 & 2 repair works ordered as necessary – this supplements the General Maintenance function.

NRASWA Inspector (reports to the Principal Engineer for Network Resilience)

- Inspects works carried out by statutory undertakers to ensure consistent standards of repair
- Co-ordinates repairs with utilities
- Works on a roaming basis across the constituency area

Appendix 3 – Operational Staff Overview

Operational staff are contracted to work the following hours:

07.00 to 16.00 Monday – Thursday

07.00 to 12.30 Friday

A standby crew is available outside these hours to deal with emergency issues as and when they arise.

Operational resources are deployed across the five constituency areas, reporting to 3 programme managers under the direct control of the Operations Manager. At present, resources are allocated as follows for the operational areas of Keighley and Shipley:-

- Patching gang (3 FTE: all CBMDC)

Work gangs carrying out planned patching of carriageways across the constituency areas. Gang is deployed on an 'as needs' basis.

- Scheme gang (2 FTE: both CBMDC + 1no. sub-contract JCB and operator)

Work gang operating in each constituency area, carrying out larger repairs on tarmac areas, flagging, kerbing, highway drainage and miscellaneous issues on carriageways and footways. Gang is deployed on an 'as needs' basis.

- Patching/Scheme gang (2 FTE: both CBMDC)

Work gang carrying out patching or scheme work as described above. Gang is deployed on an 'as needs' basis.

- CAT1 and CAT2 gang (2 FTE: both CBMDC)

CAT1/CAT2 masonry and pothole gang - reactive crews dealing with complaints received from the public and issues raised by the area Highway Inspectors.

CAT1 work is carried out as necessary within 24 hours.

CAT2 work is carried out on a 5 day rotation as per the Council's standards for response.

- Drainage gang (2 FTE: both CBMDC)

Responsible for highway drainage issues.

- Gully Cleansing Operations (3no. gully tankers, 6PTE)

One vehicle covers Keighley and Shipley constituencies and two vehicles cover Bradford West, East and South constituencies. With a total of 97,304 gullies across the district, these vehicles clean 50-80 gullies per day. Main arterial routes are cleaned

annually, secondary routes and side roads are cleaned on average every two years. There is also a proactive and higher risk based approach to cleaning busy junctions and areas on a steep gradient.

Appendix 4

CAT1 and 2 Works Update – 01/04/2017 to 30/09/2017

Category 1 Defects

<i>KEIGHLEY</i>	<u>Defect Description</u>	<u>Qty Received</u>
	GM C/WAY	4
	GM F/WAY	2
	GM DRAINAGE FAST NECKS	1
	EMERGENCY WORKS C/WAY	1
	POTHLES	1
	SUBSIDENCE	1
	Area Total:	10

Notes

- CAT1 defects are those that require immediate attention in order to ensure public safety
- GM C/WAY and GM F/WAY are defects picked up by highway inspection
- GM DRAINAGE FAST NECKS refers to gullies/connections
- EMERGENCY WORKS C/WAY covers missing/broken covers in carriageways
- POTHLES refers to those reported during safety inspections

Category 2 Defects

<i>KEIGHLEY</i>	<u>Defect Description</u>	<u>Qty Received</u>
	GM C/WAY	17
	GM F/WAY	18
	DETERIORATION OF SURFACE	20
	EMERGENCY WORKS C/WAY	49
	FLAGS BROKEN	3
	FLAGS UNEVEN	17
	GAPS IN PAVEMENT	7
	IRONWORK UNEVEN	1
	KERBS BROKEN	2
	KERBS DAMAGED	2
	KERBS UNEVEN	1
	PAVING BROKEN	2
	PAVING DAMAGED	1
	PAVING UNEVEN	4
	POTHoles	37
	SETTS MISSING	1
	SUBSIDENCE	4
	Area Total:	197

Notes

- CAT2 defects are those that require attention within 5 working days
- Defects not completed within 5 working days require further investigations
- GM C/WAY and GM F/WAY are defects picked up by highway inspection
- EMERGENCY WORKS C/WAY covers missing/broken covers in carriageways
- POTHoles refers to those reported during safety inspections

The total number of CAT1 and CAT2 potholes filled in the period was 757.

Appendix 5 – Current CAT3 Works List 2017/18

WARD	ORDERED	ADDRESS	STAGE	DESCRIPTION
CRAVEN	10/04/2017	BARROWS LANE	COMPLETED	F/W REPAIRS - IAN ODDY COULD THIS WORK BE DONE ASAP AS THERE ARE BAD HOLES?
CRAVEN	10/04/2017	KEIGHLEY ROAD	COMPLETED	*****PURPLE***** C/W REPAIRS - IAN ODDY
CRAVEN	10/04/2017	KENT AVENUE	COMPLETED	F/W REPAIRS - IAN ODDY COVER ROOTS
CRAVEN	11/04/2017	KEIGHLEY ROAD	ORDERED	SI F/W REPAIRS
CRAVEN	19/04/2017	CHAPEL STREET	COMPLETED	C/W REPAIRS - IAN ODDY PLEASE COVER HOLES AND SUNKEN AREAS FROM NARROW SECTION DOWN TO MAIN STREET COULD THIS BE DONE AT THE SAME TIME AS MAIN STREET?
CRAVEN	19/04/2017	MAIN STREET	COMPLETED	*****PURPLE***** F/W REPAIRS - IAN ODDY
CRAVEN	19/04/2017	MAIN STREET	COMPLETED	*****PURPLE***** C/W REPAIRS - IAN ODDY PLEASE FILL HOLES AND COVER AREAS MARKED ON MAIN STREET. SOME RATHER BAD. FROM SAILOR BEND TO SWAN PUB
CRAVEN	22/06/2017	WESLEY PLACE	COMPLETED	Please fill all holes ASAP
CRAVEN	14/07/2017	NORTH DENE ROAD	ORDERED	WHITE***KEVIN WHITAKER REMOVE FOOTWAY BITMAC TO EXPOSE TREE ROOTS
CRAVEN	04/08/2017	ADDINGHAM WHARFEDAL E ROAD	ORDERED	PURPLE***KEVIN WHITAKER TRUNK ROAD BUDGET TRIAL HOLES TRAFFIC MANAGEMENT REQUIRED
CRAVEN	04/08/2017	ST MICHAELS WAY	COMPLETED	WHITE***KEVIN WHITAKER DRAINAGE WORK FOLLOWING ON FROM INVESTIGATION.
CRAVEN	04/08/2017	ST JOHNS STREET	ORDERED	C/W REPAIRS **WHITE** Please cover all marked patches and replace 3 PCC kerb. ASAP if possible

CRAVEN	22/08/2017	PARSONS LANE	COMPLETED	WHITE***KEVIN WHITAKER TRIAL HOLE TO LOCATE AND REPAIR CULVERT
CRAVEN	18/09/2017	SUGAR HILL	ORDERED	***WHITE*** KEVIN WHITAKER. TRIAL HOLE ON DRAINAGE SYSTEM. ROAD CLOSURE REQ.
CRAVEN	21/09/2017	INTAKE LANE	ORDERED	***WHITE*** K. WHITAKER C/WAY REPAIRS
ILKLEY	10/04/2017	RAILWAY ROAD	COMPLETED	GULLY WORK - KEVIN WHITAKER
ILKLEY	10/04/2017	STOCKELD ROAD	COMPLETED	C/W REPAIRS - IAN ODDY FROM TOP TO BOTTOM FILL HOLES - ALSO STOCKELD WAY PLEASE DO ASAP AS THERE IS A CLAIM IN ON ONE POTHOLE
ILKLEY	10/04/2017	WHEATLAND S	COMPLETED	C/W REPAIRS - IAN ODDY
ILKLEY	10/04/2017	GROVE ROAD	ORDERED	F/W REPAIRS - IAN ODDY
ILKLEY	10/04/2017	KINGS ROAD	ORDERED	GULLY WORK - IAN ODDY
ILKLEY	10/04/2017	MARGERISON ROAD	ORDERED	F/W REPAIRS - IAN ODDY COVER ROUGH AREA ON SNICKET TO WHEATLEY
ILKLEY	10/04/2017	OAKBURN ROAD	ORDERED	F/W REPAIRS - IAN ODDY TOP AREAS OF FOOTWAY BELOW ASHBURN
ILKLEY	10/04/2017	WYVIL CRESCENT	ORDERED	GULLY WORK - IAN ODDY
ILKLEY	03/05/2017	GROVE AVENUE	ORDERED	F/W REPAIRS - IAN ODDY
ILKLEY	03/05/2017	GROVE ROAD	ORDERED	F/W REPAIRS - IAN ODDY
ILKLEY	03/05/2017	GROVE ROAD	ORDERED	C/W REPAIRS - IAN ODDY
ILKLEY	03/05/2017	HEATH PARK	ORDERED	C/W REPAIRS - IAN ODDY PREVIOUSLY ORDERED ON 28.10.16 - BIGGER NOW
ILKLEY	03/05/2017	PARISH GHYLL DRIVE	ORDERED	C/W REPAIRS - IAN ODDY

ILKLEY	06/06/2017	CARTERS LANE	COMPLETED	C/W REPAIRS - IAN ODDY PLEASE LOOK TO GET DONE AS SOON AS POSSIBLE WITH AVAILABILITY OF STAFF
ILKLEY	10/07/2017	STOCKELD ROAD	ORDERED	C/W REPAIRS **WHITE** K18 P29
ILKLEY	18/07/2017	HAMPSHIRE CLOSE	ORDERED	C/W REPAIRS **PURPLE** K18 P27 Whole Jct.
ILKLEY	18/07/2017	RUPERT ROAD	ORDERED	Complaint **WHITE** K18 P26 Please dig off tarmac and let me know so tree section can cut roots before reinstatement.
ILKLEY	18/07/2017	WHEATLAND S	ORDERED	C/W REPAIRS **PURPLE** K18 P27 Full Jct.
KEIGHLEY WEST	11/04/2017	HOLME HOUSE LANE	COMPLETED	C/W PATCHING - KEVIN WHITAKER 15 PATCHES E.O. TO LA 890673
KEIGHLEY	22/06/2017	GREENGATE ROAD	ORDERED	**PURPLE** Please dig subsidence for investigation
KEIGHLEY	13/07/2017	AIRE VALLEY ROAD	ORDERED	Install lane closure for half day to allow tree and grass cutting to signs
KEIGHLEY	04/08/2017	GLEN LEE LANE	ORDERED	C/W REPAIRS Investigate water from Bk. Shaw In, control and pipe to gully below jct. Plus same procedure across Road.
KEIGHLEY	26/09/2017	BRONTE STREET	ORDERED	C/W REPAIRS k18 p40 please fill all holes
KEIGHLEY CENTRAL / EAST	11/04/2017	PARK LANE	ORDERED	SI F/W REPAIRS
KEIGHLEY CENTRAL	11/04/2017	BRADFORD ROAD	ORDERED	SI F/W REPAIRS
KEIGHLEY CENTRAL	11/04/2017	SKIPTON ROAD	ORDERED	SI F/W REPAIRS
KEIGHLEY CENTRAL	11/04/2017	HARD INGS ROAD	ORDERED	PURPLE - SI F/W REPAIRS

KEIGHLEY CENTRAL	11/04/2017	HARD INGS ROAD	ORDERED	SI F/W REPAIRS
KEIGHLEY CENTRAL	11/04/2017	HARD INGS ROAD	ORDERED	SI F/W REPAIRS
KEIGHLEY CENTRAL	11/04/2017	WORTH WAY	ORDERED	SI F/W REPAIRS
KEIGHLEY CENTRAL	28/04/2017	LUSTRE STREET	ORDERED	SI F/W REPAIRS
KEIGHLEY CENTRAL	20/07/2017	SKIPTON ROAD	COMPLETED	***WHITE*** KEVIN WHITAKER PLANE AND RESURFACE F/WAY. ODD KERB REPAIRS TO BE DONE IN SCHOOL HOLS.
KEIGHLEY CENTRAL / WEST	08/05/2017	NORTH DEAN ROAD	COMPLETED	*****PURPLE***** C/W REPAIRS - BOB MORRIS CDM: 07 08 5 PATCHES
KEIGHLEY CENTRAL / WEST	15/05/2017	WORTH VALLEY ROAD	COMPLETED	C/W REPAIRS - KEVIN WHITAKER PLEASE TRY TO DO 30 MAY TO 2 JUNE
KEIGHLEY CENTRAL / WEST	07/07/2017	OAKWORTH ROAD	COMPLETED	***WHITE***KEVIN WHITAKER LAY NEW 225mm PIPE IN C/WAY WORK TO BE DONE IN AUGUST SCHOOL HOLS.
KEIGHLEY CENTRAL / WEST	07/07/2017	OAKWORTH ROAD	COMPLETED	***PURPLE***KEVIN WHITAKER TRIAL HOLES TO CHECK PROPOSED PIPELINE 4 No. 0.25M3. HOLES
KEIGHLEY EAST	10/04/2017	ELIA STREET	COMPLETED	C/W REPAIRS - IAN ODDY
KEIGHLEY EAST	15/05/2017	CALTON ROAD	COMPLETED	C/W REPAIRS - IAN ODDY
KEIGHLEY EAST	15/05/2017	MAIN ROAD	ORDERED	*****RED***** C/W REPAIRS - IAN ODDY CDM: 07 08
KEIGHLEY EAST	24/05/2017	LOW SPRING ROAD	COMPLETED	C/W REPAIRS - IAN ODDY
KEIGHLEY EAST	24/05/2017	WENNING STREET	COMPLETED	*****RED*****C/W REPAIRS - KEVIN WHITAKER 6 PATCHES - LANE CLOSURE REQUIRED OFF BY-

				PASS
KEIGHLEY EAST	05/06/2017	PRIMROSE STREET	COMPLETED	GULLY WORK - IAN ODDY CDM: 07 08 PLEASE DIG OFF TOP AND CHECK SUBSIDENCE. BACKFILL IF OK
KEIGHLEY EAST	05/06/2017	THWAITES BROW ROAD	COMPLETED	C/W REPAIRS - IAN ODDY
KEIGHLEY EAST	30/06/2017	LEACH WAY	COMPLETED	Please investigate possibility of new gully o/s 6 and pipe to existing o/s No 4**WHITE**
KEIGHLEY EAST	04/08/2017	GRANGE GROVE	ORDERED	C/W REPAIRS **WHITE** K18 P32 Plane and reinstate Cway.
KEIGHLEY EAST	09/08/2017	DALTON LANE	COMPLETED	RESURFACE CROSSING TO INDUSTRIAL ACCESS
KEIGHLEY WEST	20/04/2017	BRAITHWAITE ROAD	COMPLETED	DRAINAGE WORK - BOB MORRIS CDM: 07 6' PIPE - 1 HOUR
KEIGHLEY WEST	08/05/2017	ASHBOURNE ROAD	COMPLETED	*****PURPLE**** C/W REPAIRS - ROBERT JUDSON CDM: 07 03 TRAFFIC ENGINEER DOING WORK AFTER US
KEIGHLEY WEST	14/06/2017	COPPY LANE	COMPLETED	C/W REPAIRS - KEVIN WHITAKER 10mm PLEASE DO ASAP
KEIGHLEY WEST	14/06/2017	GREYSTONES LANE	COMPLETED	C/W REPAIRS - KEVIN WHITAKER 1 TONNE MATERIAL FOR HAUNCH 10mm PLEASE DO ASAP
KEIGHLEY WEST	18/07/2017	BRAITHWAITE VILLAGE	ORDERED	C/W REPAIRS **WHITE** K18 P30 Relay radius kerb and Cway Patches
KEIGHLEY WEST	02/08/2017	BROOMHILL AVENUE	ORDERED	**WHITE** 07 o/s coop
KEIGHLEY WEST	08/08/2017	HAINCLIFFE ROAD	ORDERED	**PURPLE** C/W REPAIRS K18 P34 Top over holes, please try to do asap as it came in as a complaint
KEIGHLEY WEST	28/09/2017	BRAITHWAITE ROAD	ORDERED	REMOVE TREE ROOTS FROM PIPE.
KEIGHLEY WEST / WORTH VALLEY	14/06/2017	HOLME HOUSE LANE	ORDERED	DRAIN WORK - KEVIN WHITAKER SEE KW/D. OLDCORN TRAFFIC CONTROL MAY BE REQUIRED
KEIGHLEY	24/08/2017	GOOSE EYE	COMPLETED	TWO PATCHES. ROAD CLOSURE REQUIRED.

WEST / WORTH VALLEY				
KEIGHLEY WEST / WORTH VALLEY	19/09/2017	GREYSTONE S LANE	ORDERED	**WHITE** K18 P39 please clear edge of Cway See IO on site.
KEIGHLEY WEST / WORTH VALLEY	19/09/2017	POLE ROAD	ORDERED	**WHITE** K18 P39 please see IO on site for clearing ditches.
WORTH VALLEY	10/04/2017	CLIFF STREET	COMPLETED	C/W REPAIRS - IAN ODDY COVER ROUGH AREAS PLEASE
WORTH VALLEY	10/04/2017	MAIN STREET	COMPLETED	C/W REPAIRS - IAN ODDY PLEASE COVER SMALL AREAS O/S AND OPP SCHOOL DURING THE HOLIDAYS IF POSSIBLE TOTAL 0.35m3
WORTH VALLEY	10/04/2017	STATION ROAD	COMPLETED	C/W REPAIRS - IAN ODDY
WORTH VALLEY	10/04/2017	SUN STREET	COMPLETED	GULLY WORK - IAN ODDY
WORTH VALLEY	10/04/2017	STATION ROAD	ORDERED	F/W REPAIRS - IAN ODDY POINT KERB BY SCHOOL
WORTH VALLEY	13/04/2017	BRIDGE STREET	COMPLETED	F/W REPAIRS - KEVIN WHITAKER ADD THIN FLAG (STONE) TO 2 STEPS FLAGS REQUIRED ARE: 1.5 x 0.3, 1.1 x 0.35 2cm THICK IF POSSIBLE
WORTH VALLEY	19/04/2017	MARSH LANE	COMPLETED	PLEASE CLEAR WEEDS AND DEBRIS FROM DYKE - IAN ODDY
WORTH VALLEY	08/05/2017	EBOR LANE	COMPLETED	C/W REPAIRS - KEVIN WHITAKER ROAD CLOSURE REQUIRED - 2 WEEKS NOTICE PLEASE
WORTH VALLEY	18/05/2017	FIFE STREET	COMPLETED	DIG IN GRASS - KEVIN WHITAKER CDM: 10 FROM REBECCA POULSEN THROUGH DAVE OLDCORN. PLEASE MAKE MYSELF OR D. OLDCORN AWARE WHEN DIGGING
WORTH VALLEY	30/05/2017	BELLE ISLE ROAD	ORDERED	GULLY WORK - IAN ODDY CDM: 10 PLEASE SEE I.O. ON SITE
WORTH	30/05/2017	BELLE ISLE	ORDERED	PATCHING WORK - IAN ODDY - TO BE DONE IF

VALLEY		ROAD		POSSIBLE IN CONJUNCTION WITH GULLY WORK
WORTH VALLEY	14/06/2017	COLD STREET	COMPLETED	TIP 4-5 TONNE PLANINGS AT TOP OF STREET FOR PAYBACK TEAM ON MONDAY 10 JULY KEVIN WHITAKER
WORTH VALLEY	26/06/2017	MILL LANE	ORDERED	DRAINAGE WORK - KEVIN WHITAKER SEE K.W.
WORTH VALLEY	29/06/2017	COLNE ROAD	ORDERED	PURPLE HRS. TRIAL HOLE - KEVIN WHITAKER 2 WAY LIGHTS REQ.
WORTH VALLEY	06/07/2017	BROAD HEAD LANE	COMPLETED	***WHITE*** KEVIN WHITAKER PLEASE DO WHILST PATCHING GREEN LANE
WORTH VALLEY	06/07/2017	NAB WATER LANE	COMPLETED	*****WHITE**** KEVIN WHITAKER FROM 'HORSE 1 MILE' SIGN.
WORTH VALLEY	06/07/2017	GREEN LANE	COMPLETED	C/W REPAIRS 15 C/way patches between Broadhead Lane and White Lane.
WORTH VALLEY	11/07/2017	PROVIDENCE LANE	ORDERED	Complaint C/W REPAIRS 3 Patches to plane and reinstate. Starting by speed indicator and upwards.
WORTH VALLEY	18/07/2017	MOORLANDS AVENUE	ORDERED	F/W REPAIRS K18 P26 **WHITE** Please dig off and try to take out trips due to edging.
WORTH VALLEY	08/08/2017	LORD LANE	ORDERED	**WHITE** K18 P31 26 Patches from bottom
WORTH VALLEY	10/08/2017	SLIPPERY FORD LANE	COMPLETED	Complaint please repair damaged culvert. K18 P34**WHITE**
WORTH VALLEY	10/08/2017	PROVIDENCE CRESCENT	ORDERED	**WHITE** Complaint previously made safe. K18 P34
WORTH VALLEY	04/09/2017	COLD STREET	COMPLETED	Clear planings from footway at top of street.

APPENDIX 6 – Completed Gully Cleaning in the Keighley Constituency

Scheduled/Routine Work

Ward	Total No.	No. Cleaned	% Cleaned
Craven	3,403	324	10
Ilkley	3,873	2,686	69
Keighley Central	4,432	113	3
Keighley East	3,681	323	9
Keighley West	2,476	7	0.3
Worth Valley	3,018	121	4

Table 1: Gullies Cleaned Between 1/04/2017 and 30/09/2017

In addition, 162 requests for gully cleaning were made to the Council's Contact Centre between 1/04/17 and 30/09/17.

Scheduled/Routine Work

Ward	Total No.	No. Cleaned	% Cleaned
Craven	3,403	3,521	103
Ilkley	3,873	5,319	137
Keighley Central	4,432	1,302	29
Keighley East	3,681	1,160	32
Keighley West	2,476	1,689	68
Worth Valley	3,018	2,722	90

Table 2: Gullies Cleaned Between 30/09/2015 and 30/09/2017

Report of the Director of Place to the meeting of Keighley Area Committee to be held on 19th October 2017

L

Subject:

Youth Offer – Keighley Area

Summary statement:

This report informs the Area Committee of the progress made in relation to the establishment of the new Youth Offer across the Bradford District and the contribution of the Youth Service to delivering the 5 Key Elements in the Keighley Area.

Ian Day
Assistant Director – Neighbourhood &
Customer Services

Portfolio:
Children's Services

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Overview & Scrutiny Area:
Children's Services

1. SUMMARY

- 1.1 This report informs the Area Committee of the progress made in relation to the establishment of the new Youth Offer across the Bradford District and the contribution of the Youth Service to delivering the 5 Key Elements in the Keighley Area.

2. BACKGROUND

- 2.1 The Assistant Director for Neighbourhood and Customer Services presented a report to the meeting of the Children's Overview and Scrutiny Committee on 12th April 2017. This report set out an Action Plan for progressing the Youth Offer for the Bradford District.
- 2.2 A Youth Offer Working Group oversees the implementation of the Youth Offer Action Plan which supports the Council's budget considerations in relation to Youth Work and its future in the district. There have been closer working relationships developed across the Youth Sector with representation from the Voluntary Sector, the Council, the Police, Community and Faith sectors, working together to develop and lead the Youth Offer Action Plan. This working group feeds into the core strategic group of the Young Lives Bradford Network and the Safer and Stronger Communities Partnership – Active Communities Group. There was recognition of the need to do things differently and to increase the sharing of resources and expertise from across the sector. The Youth Offer Action Plan and achievements for 2016-17 are detailed in Appendix A of this report.
- 2.3 The Council's Youth Service is a key player in the development and delivery of the Youth Offer in the district. Recent budget savings have driven and heightened the need to do things differently and to work closer with a wider range of youth sector providers. The development of a "Key Individuals Network" for organisations and adults who work in the voluntary, community and faith side of the Youth Sector in the District has a sign up of 118 organisations. Added to the network supported by Young Lives Bradford there is significantly more routes and opportunities to share and promote opportunities for young people, training for staff and volunteers and to share details of funding pots that may support youth work delivery.
- 2.4 The Youth Offer for the district comprises of 5 key elements:
- Information and advice
 - Voice and influence
 - Open access
 - Targeted provision
 - Active citizens and young people's contribution towards community life

2.5 Information and advice

a) District-wide Youth Offer

- i) Bradford Council's Information service for young people have operated for many years from two key locations – the Information Shop for Young People, sited within the Culture Fusion premises and the Keighley Connexions Centre sited in the Keighley Town Hall. What is evident is that young people are seeking less Information, Advice and Guidance (IAG) from these two sites.

- ii) Information Services from the two existing locations is no longer viable in the face of reduced resources, but the commitment to provide good quality and trusted IAG is still considered to be essential for the districts young people. The Youth Service has now developed an alternative model of support for young people in relation to IAG in the district. This has seen the relocation of information workers to the Customer Services Team based in Britannia House and Keighley Town Hall, offering opportunity to expand the existing offer by sharing knowledge with the existing customer services team. This provision operates alongside a wider offer from a broader range of community settings (both voluntary and statutory) which will ensure increased locality based support for young people to access IAG.
- iii) Working with the Safeguarding Children's Board and the Virtual College we have been working to strengthen the offer around IAG and create a web based 'App'. Recognising that national use of the smartphone stands at 72%, in Bradford this is even higher with 76% of the population engaged in smartphone use. In terms of technology and its use, Bradford outshines the national picture with 81% liking or loving technology compared to 78% nationally (*Mosaic Research 2016*). Young people have helped the virtual college to shape the App and engagement will continue once the app is launched in terms of feedback around ease of use, information supplied etc. to ensure this remains relevant to young people. As always with online developments there are many considerations to ensure online safety for the users and the log in arrangements have leaned into data sharing agreements which has meant this has not progressed as speedily as we would have wished. However, it is felt that we are now in the latter stages of this piece of work and this would hope this will be able to be launched in early November.
- iv) We have undertaken work with the Children's Commissioner for England to explore her desire to develop a National App based on IAG for more vulnerable young people, particularly those at risk from CSE. This is to be called "Is It OK?", and whilst this has some distance to travel before it will be live, Bradford's young people have contributed significantly in helping the Commissioners Office to understand how young people use the different platforms within social media and what they consider to be trusted sources of information. Bradford has agreed to be a pilot area, (alongside a London Borough) for the App which is expected to be several more months in its development.

b) Youth Service – Keighley

March 2016 to April 2017 the Keighley Youth Work Team engaged with 1,970 individual young people in the Information Shop. The main topic areas where young people requested support was as follows: -

Employment, Education and Training	= 858
Law and your Rights	=361
General IAG	=613
Health	= 47
Housing/Emergency Housing	= 30
Money and Debt Advice	= 45
Referrals to Counselling etc.	= 16

- i) Since the changes with the Information shop in April 2017, the Keighley youth work team have worked creatively with young people and partners to ensure they continue to receive an IAG via open access youth provision in local neighbourhoods. Discussions have and continue to take place with customer services to ensure that there is IAG available at Keighley Town hall. In addition it is hoped that the IAG worker based at the centre will be able to reach out to support drop in sessions and events run by the youth work team.
- ii) IAG is embedded through the wider youth offer. The needs of young people are met through staff working on a one to one basis, signposting and by working alongside partner organisations to set up services. For instance weekly sessions have been set up at Keighley College where young people can come along and join in activities, access youth support, information on education, training and employment, and volunteering opportunities. Time to talk drop-ins within open access provision have been set up enabling young people to have access to one- to-one IAG and young people are sign posted to specialist projects and organisations
- iii) Young people have been engaged in the consultations about developing the youth app, with over ten young people from Keighley attending an event at Margaret McMillan Tower to help with its design. Once launched young people will be encouraged to download which will support the IAG work currently being carried out.

2.6 Voice and influence

a) District-wide Youth Offer

- i) **The Youth Voice Framework** – young people have developed a Youth Voice Framework as part of the Children and Young People’s Priority 6 (see Appendix B).
- ii) Using the Youth Voice Framework we have run 15 district-wide cross sector Youth Voice events which have influenced key plans around services for young people. This has included identification of the Top 10 priorities for young people in relation to the development of the District Plan, the priorities for the Children, Young People and Families Plan and development of the IAG App. Attendance by young people to the Public Forum for Education saw young people raising their concerns around the future of education in the District. Further meetings with lead members for

education enabled young people to raise and discuss their concerns directly and start to better understand the role they can play in contributing towards the District's Education Covenant.

- iii) West Yorkshire Police has used the district Youth Voice to undertake consultation around an awareness raising poster campaign that is to be rolled out into key transportation hubs across West Yorkshire. This campaign is aimed to support more vulnerable young people in identifying signs of abuse and CSE, and to signpost them towards help and support services.
- iv) **The voice of transgendered young people** - the Youth Service has maintained a partnership working with voluntary sector providers that has enabled the continuation of provision for LGBT young people. More recently the Youth Service has made significant steps in developing provision specifically to meet the needs of transgender young people. This has seen the local authority Youth Service, partner with the national organisation Gender Intelligence and through sharing of resources we have shared knowledge and expertise that has enabled supportive work to be established in the district for transgendered young people and in return 24 staff and volunteers have received introduction training for working with young people.
- v) **Growing up North** – working with young people from across the District Bradford has hosted a team from the Children's Commissioner's Office to explore the impact on where you live on your aspirations and successes. Early in the year we facilitated the visits to more vulnerable young people, including those who were living in Care, in supported housing or who were homeless. The findings of the Commissioner's visit (see Appendix C) have been presented back to young people and the strategic director for Children's Services, and has been key in shaping the District Plan and the Children and Young People's Plan. This has been followed up with further work and the creation of a film which has been used to launch the 12 month project. The launch at the BBC in Salford in December 2016 was the start of the voice and influence by Bradford's young people on the Northern Powerhouse developments. Young people who made the film had opportunity to attend the launch and chat to decision makers about their aspirations for Bradford and its future.
- vi) **The Takeover Challenge** – this was an opportunity for young people to “takeover” adult roles for the day, and during that takeover to have their voices heard. Professionals agreed to a young person taking on their role for the day. Working with a steering group of young people we saw a diverse range of opportunities taken up by young people including roles in health, the Council, Housing and voluntary sector agencies. 82 young people and 17 schools offered “takeover” opportunities that supported young people into decision making roles which included local and strategic levels. For young people this had been an empowering experience with a team of roving reporters working alongside the ‘Takeovers’ to capture and record the day. Following positive feedback from both professionals and young people we are looking to run the

“Take 2 Takeover” on the 24th November 2017 in line with the national Takeover Challenge

- vii) **Young people’s mental health services** - at a previous Children’s Overview and Scrutiny Committee meeting young people raised their concerns around services to support their mental health. Following this a further Committee meeting was established bringing the Health and Children’s Overview and Scrutiny Committees together to hear what young people had to say. Young People presented a report with recommendations called “Help today’s youth to help tomorrow’s Bradford”. The joint Committee agreed that a sub group would be established to receive a response to the young people’s paper. This response was heard on 27th March 2017, and a follow up joint Overview and Scrutiny meeting is due to take place in late November which will enable the Committees to review the progress and receive feedback from young people on the changes to services.

- viii) **The Youth Survey** – across the Youth Sector a survey was undertaken in October/November 2016 to identify and inform the future direction of youth work in the District. This survey saw 1,700 young people completing the survey which gives some clear directions in terms of the needs and priorities for young people. Highlighted issues from this survey are how young people feel people from different backgrounds generally get on with each other, how adults respect young people, how safe they feel when it’s late and dark and during the daytime and the pride they feel about the area in which they live. The Youth Survey results will be examined closely by the Youth Offer Working Group and responses to the findings will be embraced by the working group in the development of the Youth Offer Action Plan. Young people from across all communities have contributed to the survey with each area asked to undertake around 200 surveys.

- ix) **Interview panels** – during recent months we have worked with the Department of Children’s Services Senior Management Team to support their interviews for key strategic positions including the Safeguarding Children’s Board Manager and the Head of Social Work Service. This has seen a unique opportunity for young people from different organisations to come together to be key contributors and to influence decision making at a high level in being part of a process of appointing lead officers for services for children and young people.

b) Youth Service – Keighley

i) The Youth Survey

Appendix D sets out some of the highlights from the Youth Survey for the Keighley Area. The following action/activities etc. have been undertaken in response to the results of the survey:

Five hundred and thirty seven young people completed the survey. The survey reflected that young people were most concerned about safety after dark, community relations in the area, ASB and their level of influence locally. The majority of young people felt safe during the day,

felt able to pursue their hobbies and interests and were interested in volunteering.

The youth work team have set up a number of sessions, activities and initiatives in response to the survey. Young people have participated in community clean ups, district wide events, single gender work, IAG sessions, drops ins, volunteering briefings, the setting up of weekly well-being sessions, sports activities and befriender training. Please see Appendix D for a detailed response to the Young People's Survey.

Voice and Influence is at the heart of all youth work delivered however the survey reflected that the majority of young people felt that they were unable to have influence in their local area. It is perhaps that they feel it is outside the youth work setting where they lack influence. The youth work team have put together a strategy to address their feeling around the level of influence they have locally. The strategy is based around giving young people knowledge and experiences which will enhance their self-confidence to engage in decision making processes.

Sessions around awareness of their rights and responsibilities and an understanding of decision making process are being delivered to young people both in youth sessions, on the streets and in schools. Opportunities to participate in consultations and shape services have been taken up by young people. These have included identifying young people's top 10 priorities for the District plan, shaping of Early Help, Health Watch, Public Education Forum, West Yorkshire Police, and Growing up North.

Over a dozen young people participated in National Take-Over Day. Taking up the challenge in schools, with voluntary sector partners and community groups. One young person spent the day shadowing Assistant Director Jenny Cryer.

One young person was involved in the recruitment to the Safeguarding Lead post and the Head of Social Work. Another young person is an observer on the Children's Services Overview & Scrutiny Committee and a further four young people were involved in the recruitment of a new manager in the Social Care team in Keighley.

'Your Voice, Your Vote sessions have run across the Area and young people have been encouraged to register to vote.

Young people who have expressed a keen interest in making changes in their communities are given continuous opportunities to further develop their skills, knowledge and interest. In Autumn and Spring 2018, young people are planning to send invites to set up spaces for them to engage with their local ward councillors and MP.

2.7 **Open access**

a) District-wide Youth Offer

i) Youth Work Grants – working with the Youth Offer Working Group and Young Lives Bradford we have, in the last 12 months, undertaken a radical overall of the grants allocated to the Voluntary Sector for the delivery of youth work. The budget of £311,000 was retained but needed to be aligned to the priorities of the Youth Offer Action Plan, with an emphasis on projects meeting gaps in services and contributing to the wider district youth offer. For the first part of the financial year we retained the existing 13 providers, but were able to create 2 strands to the funding from Quarter 3 onwards. The remaining funding in 2017-18 saw 22 providers securing awards for the delivery of sessional youth work (week in week out type provision) and 3 securing awards to seed fund a piece of developmental youth work. A further round to consider further one off seed funding for developmental youth work for delivery in 2018-19 has seen a further 11 providers securing grants. This is a significant increase in providers with the funding supporting 36 VCFS led initiatives. Early indications from the first round of sessional work are that 656 young people have benefitted from 415 sessions within Quarter 3 of the financial year 2016-17. Quarter 1 figures have seen increases to 977 individual young people benefitting from 476 sessions.

ii) Accreditation and The Duke of Edinburgh's Award – Youth workers have worked with 241 young people to gain Accredited Outcomes in 2016-17. This includes ASDAN qualifications, the Lord Mayor's Award and The Duke of Edinburgh's Award.

iii) In partnership with the Regional Duke of Edinburgh's Award Charity we have successfully remodelled the provision and accessibility for young people to enrol on the Award across the Bradford area. This model has seen 28 schools directly licensing their Award activity to the Awards Operations Team, with 1985 young people enrolled to participate. In addition to this there are 805 young people gaining full awards, which is more than 3 times as many as last year's and puts the figure at an all-time high. In addition there are various voluntary organisations operating through the Bradford licence, who again this year have seen growth. Through direct support from the operations team over 100 members of teaching staff have received introduction to Duke of Edinburgh's Award and eDofE training, 40 new Award Expedition Assessors have been trained and 24 new Expedition Leaders have been trained.

The local authority Youth Service retains a licence to continue to deliver the Award until March 2018. Currently it runs Award activity in 4 constituency locations, supporting 452 individual participants. Since April 2016 the Youth Service has supported young people to complete 136 Awards (88 Bronze, 37 Silver and 11 Gold Awards). The Youth Service provision is heavily reliant on a team of youth service volunteers who support the direct delivery of the Award and particularly the expedition section. We are working directly with the Award volunteers and the Regional Award office to explore different deliver models for the continuation of some of the Award related work which will include sourcing alternative funding streams for some groups. The Youth Service retains a store of outdoor education equipment, which is available to any young person in the district regardless of where they take part in the

Award. We have, during the last 10 months worked closely with a team of volunteers in preparation for the transition of the management of these stores to a voluntary sector group. This will enable and support young people to be able to both continue to access equipment, but also to undertake volunteering hours by supporting the running of the stores.

b) Youth Service – Keighley Area

- iv) Youth Service Ward-based provision** – The Youth Service continues to offer a ward-based open access provision as part of the Youth Offer. There are 47,817 young people in the 13-19 cohort and during 2016-17 there were 7,572 individual young people who have attended one or more Youth Service sessions. These provisions are detailed in the profiles of provision in Appendix E and are led by a ward-based youth worker. Increasingly we are seeing sessions delivered in partnership with other youth providers which is increasing the use of resources and removing duplication. The Youth Service continues to have a pivotal role in empowering and supporting the development of locality-based provisions for young people. This includes working with and alongside volunteers in a range of settings and supporting training and skill building to deliver ward-based provision.

2.8 **Targeted provision**

a) District-wide Youth Offer

- i) Early Help** – The changing face of Early Help has seen youth work input into the 2 pilot Early Help hubs in Keighley and BD3, 4 and 5. The learning and successes of these pilots have enabled a district wide roll out of the Early Help model in January this year. These 5 hubs will see increased joining up and co-ordinated responses to families and young people from across the youth sector within the hub areas, ensuring families and young people have the best possible voluntary engagement and interventions early in the life of identified problems.
- ii) Targeted Support** – The Youth Service continues to identify through its needs assessments areas of targeted support. This includes work undertaken in school settings through the provision of Teenage Information Centres/Teenage Advice Centres (TICTACs) where one-to-one support can be provided on a broad range of social and emotional issues. Commonly youth workers are supporting young people in increasing resilience and critical thinking around issues such as bullying, mental health and relationships.
- iii) CSE Hub** – Youth Workers are working closely with the district wide CSE Hub, taking referrals for young people at Tier 1 (low risk), identified as those who undertake or are in peer groups where there are concerns or risk taking behaviours. The Youth Service Youth Workers have worked with 64 young people since this work commenced, providing 1-1 support, and using a 'Signs of Safety' framework to enabling these young people to develop local support networks and feel empowered to make positive choices in their lives.

- iv) **Youth Work Grants** – the realignment of the Youth Work Grants has seen a significant increase in the number of Voluntary, Community and Faith providers securing grants for youth work. This means we are beginning to build clearer evidence of an increased offer to those groups identified previously by the Youth Offer Review as being “bordering on insufficient services”. This included young people who were affected by drug misuse, young parents, LGBT young people, young people who had been homeless, missing from home or had ran away and those who were from New Migrant Communities or who had mental health problems.
- v) **Fire Fit** – Bradford has seen the first cohort of young people through the Fire Fit Training. Run by West Yorkshire Fire Service this is a programme designed and targeted towards young people who have disengaged with physical activity. It uses fire fighter training as a tool for re-engaging young people into regular physical activity.
- vi) **Bradford District Police** through their Safer Neighbourhoods and Partnerships Team are undertaking a range of projects offering targeted youth provision. The vast majority are focused on engagement of vulnerable young people, with opportunities for young people to gain an insight into policing. Through the Police partnership working they offer a range of activities designed to divert young people away from crime, especially in the school holidays. **The E-Safety Team** engages and educates young people around online safety, with school and community engagement opportunities. The **Police Spring, Summer and Autumn camps** recruit staff and volunteers from a wide range of services to deliver diversionary activities in school holiday periods. The **Police Explorers** programme offers young people 15-18 a real insight into policing, working on evenings and weekends to undertake project work. **Safer Schools Officers** are aligned to schools in the district and run bespoke sessions with students. The **Police Ridealong Scheme** offers young people 16-18 years an opportunity to work alongside a police officer whilst on duty.

b) Youth Service – Keighley Area

The youth work team have run a number of initiatives to support vulnerable young people.

One-to-one support

The Youth Service, as a partner in the Youth in Mind partnership, offers a one-to-one service to vulnerable young people who have emotional or mental health issues. Referrals are taken from CAMHS through the Buddies project. The team also receives referrals from the CSE hub, the Gateway and the Early Help panel. Each young person is offered one-to-one support and worked with for twelve weeks with a final assessment completed using either Signs of Safety or MYMUP. Workers draw up a plan with the young person identifying challenges they face and building stepping stones to overcome challenges. At the end of the 12 weeks young people are offered the opportunity to engage in youth service provision or any other activities/projects that they are interested in.

Two of the youth workers have been trained to deliver the WRAP course (Wellness Resilience Action Planning). WRAP is a closed group which runs for 12 weeks for young people who have been referred for one to one support. Its focus is self-care and resilience. Having attended the WRAP young people are encouraged to participate in the mental health drop-in session which is a step towards the participants self-managing and getting support from their peers.

On a Thursday evening the Keighley team in partnership with Project 6 operates a weekly a drop in for vulnerable young people who have been referred to the service. The sessions are focussed on emotional wellbeing with young people identifying what subject areas they would like to discuss

Tic Tac

The Youth Service offers 5 hours per week one to one support in Oakbank School for students who need emotional support. Referrals are made by school staff. Issues raised include self-harm, low self-esteem, domestic violence, and anger management. Young people are given space to explore issues and supported in putting together action plans and coping strategies.

Young people have had one-to-one support and engaged in a number of activities such as youth voice events, body positivity sessions, organised fund raising events, attended residential, and had the opportunity to meet specialist workers.

Anti Social Behaviour (ASB)

Over the year requests have come to the service from, police, ASB panel and councillors to carry out detached work in hot spot areas. All requests have been met and programs of activities have been carried out targeting young people involved with ASB.

In Keighley West, three six week programs for young people involved in ASB or at risk of ASB have taken place. The programs gave young people a space to gain a better understanding of ASB, explore their attitudes and behaviours and look at the consequences of ASB and crime on others and themselves. These were delivered in partnership with JAMES and involved girls only, boys only and mixed groups which have enabled a range of positive activities for young people to take place. Another partnership with the Big Local enabled small group work sessions with young people to try out different activities such as team building at Doe Park, sports activities and cooking.

Child Sexual Exploitation (CSE)

A range of initiatives have been developed to build resilience for vulnerable young people involved with CSE or at risk of CSE. Amongst these have been personal development courses, understanding relationships, social media risks and safety. Single gender work has been developed and a new young women's session is being piloted in

Keighley Town Centre in partnership with Step2 and Hand in Hand. Youth workers from Keighley have a key role in delivering training to other professionals in using resources, some of which have been developed in house by the Keighley youth work team. In addition Youth workers have carried out streetwork sessions in partnership with the Night time economy worker from Barnardos.

Inclusion

The Keighley Team continues to support the delivery of three open access sessions. These sessions are now well established and receive a number of referrals from Social Care, Early Help, local Schools and individual families. Over 80% of the young people attending these weekly provisions have disabilities and the projects have seen young people grow in confidence and their ability to engage. Recently the Inclusion Project at Ilkley has set up a Youth Committee which aims for young people to direct the delivery of the project. In addition to developing links with People First Keighley, advocating for themselves and others with learning disabilities to ensure their voices are heard. Another aspect of the Keighley Inclusion sessions is the opportunity for main stream young people to improve their life skills and to volunteer within the community in an environment that is supported and bespoke to their individual needs.

Sound

A regular weekly session is run in Keighley which provides one-to-one support and group work around different topic areas relevant to the needs of LGBTQ young people. Again regular referrals are received in addition to young people self-referring. These sessions take place in Keighley on a Monday evening. Young people are also offered the opportunity to participate in a number of experiences such as residential, organising activities during LGBTQ history month, and attending PRIDE events. Young people have also designed a poster in conjunction with ITV Fixers.

Eastern European and New Arrivals

A regular Saturday open session takes place on a weekly basis where approximately 20+ young people attend. Young people from this group are now beginning to engage with other young people and, particularly over the summer, we saw young people participating in the Park Events, Football Tournaments and Constituency-wide activities. Young people are increasing in confidence and self-esteem.

2.9 Active citizens and young people's contribution towards community life

a) District-wide Youth Offer

- i) **People Can** - The district wide "People can" initiative has been warmly embraced by young people from across the youth sector with increased numbers taking part in community based activity. The development of a "Young People Can" arm to the initiative has empowered more young people to get involved. There are many examples from across the district evidenced on the People Can website at:

www.peoplecanbradforddistrict.org.uk. This shows the range of active citizenship activity undertaken by young people including many examples of neighbourliness, volunteering, raising money for good causes and taking part in community action.

- ii) **National Citizenship Service (NCS)** has seen 1039 of Bradford's young people using their free time to take part in this national programme during 2016, with a further 800 already signed up for this year's Summer Programme. From the 2016 cohort 53 young people have taken up the opportunity to progress to the NCS Graduates programme, and these young people will be trained to take an active role in supporting the delivery of this coming summer's activities. The NCS programmes run during school holiday periods recruiting young people who are 15/16 years of age from across the district to come together in cohorts of between 12-15 young people to develop and take action in response to locally identified needs in an area. Bradford young people raised £10,014 for community partners in the Summer of 2016. Feedback from young people who have participated in these programmes has been extremely positive with 87% of participants reporting increased skills and confidence.
- iii) **Formalised partnerships with education providers** – There are good examples of the impact of youth work practice within a more formal educational setting. In partnership with schools the Youth Service offers a range of programmes of citizenship, anger management, conflict resolution and one-to-one support that supports and enables more vulnerable young people to remain within formal education.
- iv) **Informal Learning** – a broad offer of informal learning is offered by youth workers using a Youth Service Curriculum. This curriculum is underpinned by a commitment to make activity fun and engaging, whilst presenting challenge and opportunity for personal and social development for young people who participate. Young people are presented with choices and are encouraged and supported to make a positive contribution towards the communities in which they live and within the wider district.
- v) **Children's Overview and Scrutiny Committee** – the Committee has been supportive and encouraging of youth voice within its meetings. A number of young people have attended Committee meetings over the last 12 months, and have had their voices heard, with regular attendance by a small number. Work is now being developed to ensure those in regular attendance are representative of a wider youth voice.

b) Youth Service – Keighley Area

Youth workers work within a framework to encourage active citizenship. Informal sessions giving young people the space to learn about self, develop self-confidence and self-respect through fun activities take place within open access sessions. Through a gentle process of engagement young people are able to explore their rights, responsibilities, community and their contribution both to the community they live in and wider

community. This journey leads young people into active participation into community life through volunteering at differing levels. Young people's contribution is recognised through accreditations. Since April 1st 2016 over hundred young people have seen their achievement's recognised through the Duke of Edinburgh Award, Lord Mayor's Award or the Local Award.

Youth Workers have delivered volunteer training to young people, these young people have gone on to become involved in youth sessions as befrienders, as young leaders and have supported the delivery of our holiday's activities programme across the constituency area. One has recently applied and was successful in getting a casual youth support worker post.

Over that last 12 months we have supported six individuals with schools or college placements. This has been an excellent experience for both the individual and for us as a Youth Service. They are all still involved or working with us after their placements has been completed.

- 2.10 The Voluntary, Community and Faith Sector in Bradford contributes a diverse and rich offer to the key elements of the Youth Offer. A number of examples of this are detailed in Appendix F.

3. OTHER CONSIDERATIONS

No other considerations.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 As part of the Budget decisions taken by the Council for the financial year 2016-18 the Youth Service budget is on course to deliver savings of £750,000. The Youth Service budget will see a realignment of resources based on the Youth Population from April 2017. The local authority has committed £1.8m to the Youth Service for 2017-18.
- 4.2 This is set in the context of reduced financial resources for the whole of the Youth Sector and the delivery of youth work, including the voluntary, community and faith providers.
- 4.3 The Youth Service budget whilst devolved to the respective Area Committee also supports aspects of district wide provision.
- 4.4 There are increasing numbers of Voluntary and Community providers who are contributing towards the district's Youth Offer through delivery of services that are funded from external resources.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

The Youth Offer Working Group is chaired by the Commissioner (Youth Provisions)

and includes the Area Co-ordinator with lead responsibility for the Youth Service. Other members of the Working Group are representatives from Young Lives Bradford, Voluntary, Community and Faith Groups and the Police.

6. LEGAL APPRAISAL

6.1 The Council has a responsibility to co-ordinate and offer support for the Health and Well-being of Young People set down by Statutory Guidance issued in 2012.

The duty is to secure equality of access for all young people to the positive, preventative and early help they need to improve their well-being. This includes youth work and other services and activities that:

- Connect young people with communities so they contribute to society including through volunteering and ensure they have a voice in decisions affecting them.
- Offer young people opportunities in safe environments so they develop a sense of belonging, socialise safely with their peers, enjoy social mixing, experience time with older people and develop relationships with adults they trust
- Support the personal and social development of young people to build capabilities needed for learning, work and the transition to adulthood
- Improve young people's physical and mental health and emotional well-being
- Help those at risk of dropping out of learning or not achieving their full potential to engage and attain in education or training; and
- Raise young people's aspirations, build resilience and informs their decisions – particularly to address risky behaviours

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

The Youth Service has a responsibility to ensure that the services are accessible to all young people and that participation in the service reflects this approach. Specific targeted work takes place to encourage participation from under represented groups.

7.2 SUSTAINABILITY IMPLICATIONS

The Youth Service delivery enables local initiatives to be supported, encouraging groups and individuals to undertake activities that improve the social, economic and environmental well being of their communities.

The Youth Work Developmental Grants have inbuilt sustainability plans, activated from the offset of the grant in an attempt to reduce dependency on Council funding and grants in future years.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

No greenhouse gas emissions apparent within the context of this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

There are a number of youth work projects who are concerned and driven to improve Community Safety within local communities. The increased opportunities and involvement of young people in local decision making has the potential to improve Community Safety. The Youth Sector provides positive experiences for young people helps to build self-confidence, raise aspiration and can provide and encourage 'diversionary activities', these are key contributors in builds and helps to support safer and stronger communities.

The Commissioner (Youth Provisions) works with the district wide Anti-Social Behaviour Panel, the Youth Service and key providers across the Youth Sector to ensure young people are informed of the consequences of their participation in Anti-Social Behaviours. This ensures early interventions, joined up responses and positive requirements are offered to reduce criminalisation of young people and support community safety

7.5 HUMAN RIGHTS ACT

There are no direct Human Rights implications arising from the recommendations below.

7.6 TRADE UNION

There are no implications for Trade Unions arising from this report.

7.7 WARD IMPLICATIONS

District-wide Youth Service work and activities support young people and communities within all the Wards in the Bradford District.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

Youth Service projects and activities support priorities within each Constituencies Area Committee Action Plan.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

- 9.1 That Keighley Area Committee adopts the recommendations outlined in this report.
- 9.2 That Keighley Area Committee adopts the recommendations outlined in this report, with amendments.
- 9.3 That Keighley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

- 10.1 Keighley Area Committee notes the achievements of the Youth Offer Working Group, and the Youth Sector as a whole, as outlined in the Action Plan (Appendix A of this report) and receives a further update in respect of this work in 12 months time.
- 10.2 Keighley Area Committee considers and comments on the shared direction of travel and of the continued commitment from the Youth Sector to work together, and to do things differently.
- 10.3 Keighley Area Committee notes the work already undertaken around Youth Voice and commits to formalising Youth Voice arrangements in respect of the Bradford East Area Committee work plan for 2017-18.

11. APPENDICES

- Appendix A - Youth Offer Action Plan and Progress Update 2016-17
- Appendix B - Youth Voice Framework
- Appendix C - Growing up North – Feedback from the Commissioner’s Office
- Appendix D - The Youth Survey – Snapshot of Results for the Keighley Area
- Appendix E - Profiles of Provision for the Keighley Area
- Appendix F - VCFS delivery under the key elements of the Youth Offer

12. BACKGROUND DOCUMENTS

- 12.1 Bradford Youth Offer Review, Document ‘BQ’, Council Executive, 10th March 2015
- 12.2 Delivering a new Youth Offer for Bradford, Document ‘BH’, Children’s Services Overview and Scrutiny Committee, 12th April 2016

Appendix A

Youth Offer Action Plan and Progress Update

1. Information, Advice and Guidance

Code	Action	Progress Description	RAG Status
1.1	That IT solutions and technological responses are explored and maximised	<ul style="list-style-type: none"> • Explored the potential of an app, Market testing with young people • Working with the BSCB to develop their information App • Increased use of Facebook through area offices to evidence work and celebrate contributions made by young people • 10 young people from the Bradford West involved in giving feedback on the new Youth Information and Guidance App being created for Young people. • Regular IAG posts put on Facebook Pages within Constituency areas 	Green
1.2	That Information, Advice and Guidance (IAG) work is delivered by face-to-face youth workers and embedded into all youth work provision in the district	<ul style="list-style-type: none"> • Piloting in Wyke area the Wyke Library Youth Workers delivering ward based drop in sessions • All the Youth Work Sessional grants recipients have clause for IAG incorporation into their projects which will be monitored quality • All youth service provisions have IAG available and visible to all young people these all include positive images of young people. • JNC qualified Youth Information Officer has supported youth work projects across the district to develop IAG offer 	Green
1.3	Manage the closing of information shops and develop approaches that enable wider access to a range of information to a wider group of organisations and providers	<ul style="list-style-type: none"> • Action plan put in place to ensure the effective closure of the Shop • Information shared with partners and young people on appropriate services that can be used in the future • Wider development of IAG services district wide • Alignment of Youth Information Services to Customer Services Team 	Green

1.4	Involving young people in planning future information needs of the youth population	<ul style="list-style-type: none"> • Sessions with young people undertaken District Wide around development of the Children and Young People's Plan and the District Plan • Young People involved in the visit by Children's Commissioner • The Youth Survey completed by young people from across the district and this informing future directions 	Green
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2. Voice and Influence

Code	Actions	Progress Description	RAG Status
2.1	We should build on the existing youth voice work and look to ensure pathways that enable this to become more joined up across the District.	<ul style="list-style-type: none"> • Development of the District wide Youth Voice Framework • Commitment by youth sector to work together on district wide youth voice events delivering 15 district wide opportunities this year (16-17) • Regular feedback to young people about difference made from their participation in youth voice events 	Green
2.2	That we should share good practice and create opportunities for Youth Voice to be embedded into youth work practice	<ul style="list-style-type: none"> • In Bradford West there are Allerton & Thornton Youth Council and Clayton Junior Parish council in partnership with Clayton Full Parish Council. • Youth Service advanced practitioners meet regularly to share good practice and develop service and district wide responses • 25 young people in Bradford West meet in their youth clubs who all volunteer their time to develop youth provision and engage in community activities, fundraising events and planning weekly. 	Green
2.3	To take a strategic lead across the Sector in developing the Commissioners Takeover Challenge	<ul style="list-style-type: none"> • Takeover Challenge took place across the District in November 2016. • Young people provided direction and led on aspects of the takeover • A multi disciplinary team of professionals including those with responsibility for health services, work experience placements, local learning establishments, youth work practitioners and the voluntary 	Green

		sector worked together to recruit professionals and young people and to organise a shared celebration experience.	
2.4	Enable young people to be active participants in district wide public consultations around services that directly impact on young people.	<ul style="list-style-type: none"> • Young people have a voice by attending a series of Community forums and in the development of 12 week plans within Youth Service provisions • A number of young people from across the district have attended to represent Young people's voice at Children's Overview and Scrutiny Committee. • Young people have actively participated in User surveys and Voter registration forms. • Young people from across the district in both VCS and Youth Service provisions have participated in the feedback on the Bradford council budget proposals. • Young people from Bradford West have provided feedback on the proposal for the new sports facilities in the City. 	Green
2.5	To develop a Youth Voice Framework that is adopted across the sector showing pathways for participation.	<ul style="list-style-type: none"> • Youth Voice Framework developed in partnership with young people. • Youth Voice Framework adopted as part of Children, Young People and Families Plan. • Evidence of young people's participation in District wide youth voice events • Evidence of young peoples participation in Regional and national youth voice initiatives 	Green
2.6	To ensure that Area Committees when considering reports on services that directly impact on young people extend offers to young people in the area to attend and comment	<ul style="list-style-type: none"> • Young people involved in Grants Advisory / Community Chest applications and recommendations in Constituency areas. • Young people attending local Area Committees in all areas to talk about their participation with Youth Services and the Youth Offer. 	Green

3. Open Access

	Action	Progress Description	RAG Status
3.1.	The council to work more closely with Voluntary, Community and Faith Sector providers to ensure consistent coverage and lack of duplication of open access opportunities	<ul style="list-style-type: none"> • Ward mapping has taken place in all the constituency areas to inform the ward plans. • Bradford West is leading work with Faith settings seeing partnership working with local mosques and Churches in Manningham area. • Youth Workers are linking together in locality areas to share and plan for the youth offer delivery. 	Green
3.2	Support local people to become volunteers in open access provision and take over the provision, enabling staff resources to be prioritised on capacity building, outreach and addressing barriers	<ul style="list-style-type: none"> • Summer camps delivered in partnership with private sector (Morrisons, Tescos, M&S, Hanson School, elected members and local volunteer residents) • Police summer camps delivery with partner organisations • 25 young people in Bradford West meet in their youth clubs who all volunteer their time to develop youth provision and engage in community activities, fundraising events and weekly planning. • Young volunteers are leading and developing youth provisions, supported by youth workers right across the Youth Sector. 	Green
3.3	Develop a collaborative / partnership approaches that support jointly planning provision and development of good practice to ensure open access activity is inclusive and open to all	<ul style="list-style-type: none"> • Contributions and the shared working of the Youth Offer Working Group • Collaborative working between VCS providers working in close proximity to each other for example at the Greenwood Centre and the Springfield Centre working together to plan delivery and offer a more coherent and joined up and progressive offer for young people that is responsive to identified needs. 	Green
3.4	Collaborative work to seek resource and use existing resources more effectively and innovatively	<ul style="list-style-type: none"> • Gardening tools in communities used by young people • The bicycle hub in Manningham Park id used District wide. • Bradford West also have a smoothie bike which is used in most fun days across the district. • The Duke of Edinburgh's Award outdoor education kit stores is 	Green

		available and used by young people from across the district participating in the award.	
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4. Targeted

Code	Action	Progress Description	RAG Status
4.1.	To support innovation in youth work practice	<ul style="list-style-type: none"> • Realignment of the Youth Work Grant Scheme to support developmental and innovative and sustainable models of youth work practice • Youth Service undertaking Early Help Interventions in locality areas using innovative engagement with young people. 	Green
4.2	To consider allocating small amounts of funding to groups where there are additionality opportunities and increased opportunities to access other funding	<ul style="list-style-type: none"> • Youth Work Grants re sessional • In Bradford West £2000 funding received from Sandy Lane Parish Council to establish local Youth Provision • Grants Advisory Groups working with young people at Area Committee levels to influence allocations of community chest funding in an area • Sharing of funding opportunities (external funding) across the Key individuals Network and Young Lives Bradford 	Green
4.3	To reduce duplication and increase coordination of activity	<ul style="list-style-type: none"> • Identifying CSE Champions within Youth Services • In constituency areas youth workers are attending the Multi agency panel meetings to establish a seamless service and work with young people before being referred to Social Care. • All constituency areas have a named CSE champion • Ward Plans are mapping the provisions in areas to enable / reduce duplication 	Green
4.4	Ensure better support to young people to enable access to targeted youth provision / universal provision	<ul style="list-style-type: none"> • Summer camps focussed on targeted cohorts of young people in transitions in partnership with private sector (Morrison's, Tesco's, M&S, Hanson school, elected members and local volunteer residents) • Bradford West has two Community Alcohol partnership (CAP) projects one in City Centre and the other in Clayton. Keighley 	Green

		<p>has a Community Alcohol Partnership in Ilkley.</p> <ul style="list-style-type: none"> • Every Childrens home in the district has allocated a youth work practitioner who regularly attends the home and supports Looked After children in the respective areas. • There are provisions that are targeting youth work support to groups of girls and Young Women, LGBT young people, disabled young people and young people from new migrant communities. These provisions give young people safe space to explore issues whilst engaging in creative sessions in a safe and fun arena. 	
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5. Active Citizens and Young People's Contribution to Community Life.

Code	Action	Progress Description	RAG Status
5.1. Page 51	Seizing opportunities that challenge young people to take social action	<ul style="list-style-type: none"> • Developing a Young People Can arm to the People can campaign • Young people being involved in a wide range of activities (www.peoplecanbradforddistrict.org.uk). • 70 Young People from Bradford West planned and delivered community clean ups in the ward including; West Royd park ,Thornton Community Centre , Heaton, Frizinghall Manningham and Girdlington Over 15 community clean up's were done • 10 young people from Thornton participated in the 'Thornton In Bloom, working with local residents to re-pot plants and flowers in the area to promote intergenerational work, community cohesion and community pride. • Bradford West Supports the delivery of the Prince's trust 12 week development programme through IAG workshop and fundraising 	Green
5.2	Influence and shape provision to develop opportunities for active engagement and co-production Refocus youth work practitioners	<ul style="list-style-type: none"> • Takeover Challenge Steering Group has 14 members and they took on the whole organisation of the district Takeover challenge for 2016 • 82 young people from across the Youth Sector took part in the 	Green

	towards ownership for young people to become “creators not consumers”	<p>Take over day in 2016 and plans are in place for Take 2 Takeover</p> <ul style="list-style-type: none"> • The B-friending project runs weekly in City ward of Bradford West, giving young people volunteering experience working along side young people who have a disability. The project aims to promote inclusion whilst giving the young people the opportunity to gain transferable life skills • We have 12 Junior Parish Council members and 14 young people who meet at lower grange on a Tuesday who all volunteer there time to develop youth provision and engage in community activities, fundraising events and weekly planning. 	
5.4 Page 52	Developing initiatives and projects that give opportunities for young people to meet other young people from different backgrounds to their own.	<ul style="list-style-type: none"> • The Youth Service and VCS have developed a range of locality based activities that support young people to meet others from different backgrounds. • Bradford West Youth Service in partnership with Bradford Disability Sports and Bradford University, have built a hub of accessible bikes for all communities to use, and provision of safe cycle activity brings young people together to share experiences. . • This cycling season has hosted over 20 themed Sky ride local events across the district themes include faith rides, women & girls, family, festival and inclusions rides all of which are supporting. This plays an active role in developing community cohesion. • Youth sessions weekly at Toller Youth Café and Great Horton for EU communities, supporting them to access other mainstream provisions and to meet other young people • The Youth Service hosts 4 weekly D of E sessions at Culture Fusion, Laisterdyke, Parkwood Centre, and in Wharfedale. These sessions enable young people to attend from across the district and enables the young people to engage in activities around team building. Community cohesion. Volunteering and inclusion work. 	Green

		<ul style="list-style-type: none"> • The B-friending project runs weekly in City ward of Bradford West, giving young people volunteering experience working along side young people who have a disability. The project aims to promote inclusion whilst giving the young people the opportunity to gain transferable life skills • Star is an inclusion project in Bradford West which supports young people with a disabilities age 11 to 25. We offer with a variety of activities on offer including: pool, table tennis, console gaming, Arts & crafts, cooking, DJ work shops, sports activities as well as issue based sessions. These present opportunities to join up with other inclusion sessions and with other provisions to broaden the offer to disabled young people 	
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6. Cross Cutting Themes, Quality Assurance and Commissioning

Code	Action	Progress Description	RAG Status
6.1	Ensure all Council funded services provide: <ul style="list-style-type: none"> • Access to information at a level that is right for young people • Have youth voice and influence as integral parts of service delivery • More emphasis on active citizenship within young people's services • Embed the "Foundations of a new Youth Offer" 	<ul style="list-style-type: none"> • Young people are actively involved in 12 week plans, fundraising in their youth clubs as well planning and budgeting for their sessions. • The Youth Work Grants have been aligned to the priorities of the Youth Offer • Quarterly monitoring of delivery of provisions will evidence difference made. 	Green
6.2	To develop with young people a set of	<ul style="list-style-type: none"> • Work has commenced on the development of youth work 	Green

	common youth work quality standards and outcomes that allow self evaluation and improvement	<p>standards aligned to the Youth Offer Key Elements. This is planned to be a self evaluation process.</p> <ul style="list-style-type: none"> • External funding has been applied for to support development of this work • Young people have started to draft the Self Evaluation Quality Youth Work Standards and funding has been secured to support the VCS participation in shaping this going forward 	
6.3	To increase understanding of social value within the Youth Sector	<ul style="list-style-type: none"> • In Bradford West 5 Members of Allerton & Thornton Youth Council have worked in partnership with St James church members to make rucksacks filled with basic supplies for the homeless to promote intergenerational work, community cohesion and community pride. • Young People are engaging with people can and active citizenship activities that are enabling young people to be seen more visibly and positively as active contributors in communities 	Green
6.4	To ensure developments are future proofed with regular reviews to ensure early identification of emerging needs within the Bradford District.	<ul style="list-style-type: none"> • The Youth Offer Working Group keeps abreast of the changing face of youth work delivery. National policy is due to change and the local authority youth services and the wider youth sector are committed to working together to respond to this. • There is a stronger desire to do things differently and to work alongside young people to ensure responses are appropriate 	Green
6.5	Develop pride in the Bradford District	<ul style="list-style-type: none"> • Community Stars Awards saw young people taking pride in their communities • Love Bradford Event was embraced by young people with schools and young people making up the record breaking achievement • The Youth Service has a key role in District wide events including the City Park based Bradford Festival, Festival of Light and Christmas lights. • Inclusion in the Youth Survey around young peoples feelings of pride of the district and where they live • Participation in Growing up North initiative. 	Green

6.6	Encourage private companies to invest in young people in local areas where they are based	<ul style="list-style-type: none"> • There have been investments made in kind and contributions in terms of furniture and staff / volunteering support for a variety of youth initiatives including VCS run summer schemes in BD2 area, Cycling helmets and cycling clothing donations to the district wide cycle hub and use of space within the local hotel for award and celebration events for the district 	Green
6.7	Encourage local “giving” to create a community fund for young people	<ul style="list-style-type: none"> • Bradford District Community Fund distributing funding to projects to work with children and young people. 	
6.8	Increase networking and sharing of resources across the Youth Sector.	<ul style="list-style-type: none"> • Youth Offer Working Group • Takeover Challenge Task and Finish Group. 	

Appendix B

Youth Voice Framework

Attached as PDF document

Appendix C

Growing up North – Feedback from the Commissioner’s Office

Attached as PDF document

Appendix D

The Youth Survey – Snapshot of Results for the Keighley Area

Young Peoples Survey 2016

Keighley response, actions and future plans

The youth work team completed 537 surveys with young people

Survey Question	Keighley Response
Who feel pride in their local area	46%
Who are proud to be from Bradford district	45%
<p>Discussion</p> <p>In discussions with young people key factors contributing to their feelings about the Bradford district is the negative media coverage. Where they expressed that the amount of litter in their locality influenced their level pride in the area</p> <p>Actions</p> <ul style="list-style-type: none">• Over a dozen clean ups and litter picks have taken place across the wards. Youth workers have teamed up with Neighbourhood support litter picks• All youth sessions took part in the proud to be Yorkshire quiz• Young people have engaged in district wide events in City park such as Bradford Festival, Wellbeing, self-care event and city cycling• Young people have participated in Growing up North consultation from the Children commissioners office about young people's aspirations• Young people have participated in district wide celebration event. Where young people presented their experiences and achievements to Local councillors, officers and partners.	

- Young people participated in a number of event organised across the constituency as part of the Tour De Yorkshire.

Future plans

- Continue dialogue with young people about thoughts on improving the area
- Continue to carry out clean ups & litter picks
- Continue to engage young people in opportunities & events across the District
- Consultation around parks and future play areas.

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Survey Question	Keighley Response
Who feel safe in their area during the day	84%
Who feel safe in their area when it's late & dark	54%

The majority of the young people who felt unsafe were fearful of men in cars after dark. A handful of LGBT young people and new arrivals felt unsafe both at night in during the day.

Actions

- Sessions with young people about hate crime & hate crime reporting have taken place across the constituency
 - Single gender work has taken place about how to keep safe & behaviour
 - Vulnerable young people to meet with local PCSO West Yorkshire police to share their concerns and engage in an information session about staying safe.
 - Targeting young women around risky behaviour and CSE
- Increase in sessions for young women and girls particularly in the Keighley Central area.
- Firework awareness and safety discussions have taken place with young people during the autumn months and partnership working with the Fire Service, local police and community centres.

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Future plans

- Continue to raise awareness about personal safety
- Continue to develop single gender work with a focus on staying safe
- Continue with developing partnership work with Hand in Hand, James Project, Barnardo's, Healthy living network, Roshni Ghar, Highfield Community Centre, BCA, Project 6.

Survey Question

Keighley Response

Who believe adults respect young people	55%
Who believe they can influence decisions about their local area	29%

Some young people felt that they were unsure about the impact their contribution had in adult arenas. More worrying was the low percentage of young people believed they could influence decisions about their local area

Actions

- Young people have engaged in workshops around citizenship, rights and responsibilities, democratic processes and how to engage
- Over 150 young people have registered to vote
- Consultations have taken place with young people to help shape service delivery. Outcomes have included change of day & time of sessions, the splitting of age groups
- Young people have carried out a survey in their local community and school with their peers and younger siblings about play areas and parks in the Keighley Central Ward.
- Young people have engaged in the youth voice framework and participated in the following consultations
 - District Plan - young people's top 10 priorities
 - IAG APP
 - Public Education Forum
 - West Yorkshire Police Consultation on CSE posters
 - Growing up North – Young people's Aspirations
 - Interview panels for the Safeguarding lead and head of social work team and the New Supervisor for social Care in Keighley
- Young people from across the ward participated in national Take over day and one young person shadowed Assistant Director Jenny Cryer
- Young people have taken part in the Early Help consultation and the Health watch consultation

- One young person is an observer on the Childrens and Young Peoples Scrutiny committee

Future plans

- Recruit a new group of Keighley Young Advisors
- Work in partnership with Local Councillors and MP set up a time to talk forum which enables young people to understand and engage in decision making processes
- Encourage more young people to get involved with their local Town and Parish councils.
- Develop links with People First Keighley, to encourage young people’s participation in advocating for themselves and others with learning disabilities to ensure their voices are heard
- Continue to engage young people with sessions around rights and responsibilities , and decision making processes
- Continue to use the youth voice framework to engage young people in consultations and decision making opportunities
- Two partnership events have been planned to gain the voices of young women and girls from the Keighley Central Area.

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Survey Question	Keighley Response
Who believe people from different backgrounds generally get on well in their area	58%
Young people felt they needed more opportunities to mix with people from different backgrounds	

Actions

Young people from across Keighley were given the following opportunities to engage in activities and events

- **IDAHOBIT** (International Day Against Homophobia, Bi phobia and Trans Phobia)- young people spent an evening listening to the stories experiences of LGBT people and music and entertainment
- **Football competitions** – Two football tournaments were run at Holy Family school bringing young people together from across the area.
- **Constituency wide** – Trips to Jump Leeds where over hundred young people participated
- **Ice-skating** and Cinema trips to Bradford
- **The Big Lunch** – In June ninety young people came together to break fast and talk about friendship tolerance and diversity

Future plans

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Continued dedication to hearing the voices of young people from the communities of interest across the Keighley Area.

Continue to have dialogue with young people to enable them to make changes on things that matter to them.

Continue to take up offer district wide opportunities

- Continue to work set up opportunities for young people to mix across the Keighley Area.

Survey Question	Keighley Response
Provision & Engagement Who pursue their interest & hobbies at school	57%
Who pursue their interests & hobbies outside of school	69%
Who have attended a youth provision in the last 12 months	48%
Who believe there are plenty of things to do in their area	37%

Over two thirds of young people felt that they were able to pursue interests & hobbies outside of school and 50% attended youth provision in in the last 12 months. 63% felt that there was not enough to do in the area or able to pursue interests and hobbies within school

Actions

- All wards have held sessions with young people about activities and provision they would like to see organised. Outcomes have included Community fun days, opportunity to volunteer/ become a befriender in youth projects.
- Young people in all wards have had the opportunity to contribute to quarterly session plans, which are then promoted through streetwork, schools and local provision.
- Young people have been given the opportunity to attend District wide events Such as Tour de Yorkshire, park event, sports activities and teambuilding days etc.

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Future plans

- Continue to have open dialogue with young people
- Continue to take up opportunities across the district
- Continue to seek partnerships across the district which give young people a more diverse range of services and opportunities

Survey Question	Keighley Response
Who would be interested in getting involved in projects in their local area	48%
Who would be interested in volunteering	44%

In discussions with young people they felt they wanted more opportunities to volunteer and training which would support their journey

into employment

Actions

- Volunteer training courses have been delivered
- One Young Person have gone on to secure posts a casual youth support worker with the youth service
- One young person has joined the Big Local Management Group
- Young people at Braithwaite are taking on leadership roles in their youth project and have been involved in local events over the summer.
- Six new befrienders have just started recently at the Inclusion projects

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Young people have been encouraged to join the NCS programs

Young people have been volunteering at events such as community fun days , clean ups, and a range of fund raising events / activities

Future plans

- Continue to run volunteer training sessions
- Continue to support young volunteers development
- Continue to create volunteering opportunities

Survey Question

Keighley Response

Who believe they have access to information on job opportunities

60%

Who believe they have access to information on contraception, sexual health services & relationships	52%
Who believe they have access to information on nutrition & diet	65%
Who believe they have access to information on sports & physical activities	72%
Who believe they have access to information on emotional support	58%

The majority of young people felt there was IAG available in the areas listed above however it was felt by some young people that there needed to be more in certain areas such as Keighley Central, West and East.

Actions

- All youth work sessions offer IAG and tailor themes relevant to the needs of the young people in that area, as we are always trying to provide new skills and opportunities for young people in order to raise self-esteem and confidence. For example in Sildsen on a Monday evening there is a need for education, employment and training support. Often young people are supported within sessions with C.V. writing.
- The Ilkley Warehouse has linked in with The HALE project has been invited in to open access sessions enabling a drop in service around sexual health
- Accreditation opportunities offered to young people across all of our projects to support c.v. building e.g. D of E, Lord Mayor's Award, First Aid courses etc.
- Sessions have been held for young girls and women at Keighley Town Hall
- A range of healthy eating courses have taken place which also involve E-learning around food safety

- Keep fit / sports sessions have taken place across the wards
 - A partnership has been developed with Holy Family School giving young people further opportunities to sports and physical activities
 - Emotional wellbeing sessions have been organised to take place for young People over the summer in partnership with Project 6
 - Tic Tack on- going at Oakbank School, weekly sessions have ran at Holy Family school
 - Session focusing on Healthy Relationships and emotional wellbeing have been delivery in all wards
 - All youth workers have undertaken the Signs of Safety training
 - Two youth workers have undertaken the Wrap2 training in order to deliver regular Wrap courses in Keighley Area
 - Referrals are taken from the Buddy scheme, CSE Hub, Early Help panel and gateway.
- All youth workers carry a one to one case load

Future plans

- Encourage young people to down load the IAG App once launched
- Work in partnership with the Youth in Mind Initiative to deliver a Wrap course for young people
- Continue to use as a range of methods offering young people IAG
- Continue to run the weekly drop-in session for young people with mental health issues.
- Continue to take on one to one referrals & support young people

Survey Question

Keighley Response

Who believe there is a problem with young people hanging around in groups	56%
Who believe there is a problem with litter & rubbish	67%
Who believe there is a problem with drug dealing	48%
Who believe there is a problem with people under the influence of alcohol	43%
Who believe there is a problem with vandalism	45%
Who believe there is a problem with anti-social behaviour	46%

Findings
 Young people recognised that anti-social behaviour was an issue and needed to be addressed

Actions

- Sessions around rights & responsibilities have taken place across the ward
- All wards participated in clean ups
- Sessions on designing littering posters have been taken place with posters being displayed at community events and in local areas in Keighley Central.
- The Young Advisors delivered a recycling project in partnership with Eastwood school and also in the Knowle park area.
- Sessions have been run around the impact and consequences of drug and alcohol use across Keighley.
- Sessions on the consequences of anti-social behaviour have been run in Partnership with the James Project in Keighley West.
- Youth workers have responded to requests in WOT meetings and the police to carry out detached work in hot spot areas

Future plans

- Project 6 young people's worker has agreed to run sessions in key youth centres across the Keighley area.
- Continue to have dialogue with young people and plan with them activities which can address ASB
- Continue to target know young people and make interventions
- Continue to run sessions around rights and responsibilities
- Continue to work alongside partners to address issues of ASB

Appendix E - Profile of Provision

Keighley

Ward based offer to Young People: Name of Ward: Keighley Connexions Centre and Information Shop for Young People

Description of Ward boundaries Constituency Wide

Offer (for example open access, drop in session, specific activity).	Provider (e.g. Youth Service direct, Voluntary Sector,	Who for? (e.g. All Young People, girls group etc.)	Regularity (e.g. weekly, monthly etc.)	Day and times	Contact details
Supporting young parents and families. Offering sexual health advice and health drop in sessions	Keighley Healthy Living 13 Scott St Keighley	Young mums and dads All young people	Weekly Weekly		Flora Jennings 01535 677177
HIV Testing	Mesmac Keighley Connexions Centre and Information Shop for Young People, Town Hall, Keighley	All young people	Monthly	First Friday of the month	Jonathan Cookson 01535 618100 (Info Shop)
Drug and alcohol advice	Project 6 11-19 Temple Street Keighley	Young people either self-referred or referred via another professional or organisation	Daily	Contact project to make appointment	Project 6, 01535 610180
Connexions Information and Advice	Prospects Connexions Centre Town Hall, Keighley	Young people 13 – 19 yrs.' old	Daily - appointment only	Mon – Thur 2.00pm -5.00pm	Liz Hemsley 01274 377800

				Fri 2.00 – 5.00pm	
Volunteering opportunities	Keighley and District Volunteer Centre 8-10 North Street Keighley	All young people	By appointment	By appointment	01535 609506
CSE or at risk	The Children's Society Hand in Hand Project 12 Russell Street Keighley	Targeted young people	Weekly	By appointment	Zoe Stephenson-Jones 01535 606868
Sound Keighley – Confidential Group and one to one support for young people who Identify as lesbian, gay, bisexual, transgender or questioning their identity	Youth Service	Keighley Wide	Weekly	Tuesday 6.30 – 8.30 p.m.	Keighley Young People's Centre 01535 618191 For more information, to talk to a youth worker text or call 07582100677
Saturday Inclusion Open access youth project for young people with disabilities	Youth Service in partnership with SIP	Keighley Wide	Weekly	Saturday 10am – 1 p.m.	Keighley Young People's Centre 01535 618191
Wednesday Leisure Session takes place at the Keighley Leisure Centre	Partnership between Wednesday Leisure, Bradford Sports and Youth Service	Keighley Wide young people with disabilities	Weekly	Wednesday 7p.m. – 9p.m.	Keighley Young People's Centre 01535 618191
Eastern European project	Youth Service	Keighley Wide	Weekly	Saturday 2p.m. – 5 p.m.	Keighley Young People's Centre 01535 618191

Volunteering Opportunities	Youth Service	Keighley Wide	Weekly	Varies days and times through the week	Keighley Young People's Centre 01535 618191
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Ward based offer to Young People: Name of Ward: Worth Valley

Description of Ward boundaries: Encompassing Oxenhope, Oakworth, Haworth,

Offer (for example open access, drop in session, specific activity).	Provider (e.g. Youth Service direct, Voluntary Sector,	Who for? (e.g. All Young People, girls group etc.)	Regularity (e.g. weekly, monthly etc.)	Day and times	Contact details
Open Access Youth Provision Page 72	Youth Service	All Young People	Weekly at Haworth Community Centre	Tuesdays 6.30pm - 9.00pm	Keighley Young people's Project 01535 618191 Haworth Community Centre, Butt Lane, Haworth, BD22 8QJ
Open Access Youth Provision	Youth Service	All Young People	Weekly at Holden Hall	Fridays 6.30pm - 9.00pm	Keighley Young people's Project 01535 618191 Holden Hall, Colne Rd, Oakworth, BD22 7PB
Open Access Youth Provision	Youth Service	All Young People	Weekly at Oxenhope Community Centre	Fridays 6.30pm - 8.30pm	Keighley Young people's Project 01535 618191 Oxenhope Community Centre, Shaw Lane, Oxenhope, BD22 9LS
Football club running teams and coaching.	Oakworth Juniors F.C	For young people aged 7 upwards to adults	Most days	Various	Oakworth Juniors Football Club, Bronte Playing Fields, Goose Cote Lane, Oakworth, BD22 7NG

Members support group for young farmers	Worth Valley Young Farmers Club (VOL)	All people aged 10 upwards	Weekly at Parkside Social Club	Tuesdays 7.30pm	www.facebook.com/WorthValleyYfc and@worthValleyYfc Chairman Eleanor Moore : 07827292675
Provide horse riding facilities for disabled people	Haworth – RDA,	Riders of all ages from 4 upwards	Different activities throughout the week	Mon – Sat Various times	Haworth RDA Vale Mill Lane Stables, Vale Mill Lane, Crossroads, Nr Haworth, West Yorkshire, BD22 0EF Tel: 01535 649448 Mobile: 07771 531058
Haworth Scouts (Beavers, Cubs and Scouts)	Scout Association	People aged 6 to 25 years old	Weekly at Haworth Community Centre	Wednesdays 7.00pm – 8.30pm	General Contact Jeanette Young T: 01535 661902 E: dc@keighleyscouts.org.uk
Oxenhope Cricket Club running teams and coaching	Oxenhope Cricket Club	All people aged 8 upwards	Seasonal April to September 2 to 3 times a week	Various	Mr. Keith Yates Oxenhope CC Secretary The Old Vicarage, Hebden Bridge Road, Oxenhope Keighley West Yorkshire BD22 9LY Email :- keith.yates@headlam.com Phone:- 01535 646109 Mobile:- 07801 834248

Ward based offer to Young People: Name of Ward: Keighley Central

Offer (for example open access, drop in session, specific activity).	Provider (e.g. Youth Service direct, Voluntary Sector,	Who for? (e.g. All Young People, girls group etc.)	Regularity (e.g. weekly, monthly etc.)	Day and times	Contact details
Open Session youth session	Voluntary Service	All young people up to 14years	Weekly	Wednesdays	Highfield Centre 01535 608900
Sports session	Voluntary Project (James Project)	All young people	Weekly	Thursdays 1900-2100hrs	James Project 01274 483075
Open session Youth Work session	Partnership work Youth Service, Highfiels Centre and Rashni and Ghar	Young people Girls' Group (Highfield Centre)	Weekly	Tuesdays 1600-1830hrs	Keighley Young People's Centre 01535 618191 Highfield Centre 01535 608900 Roshnir Ghar 01535 609927
Open Session Play session	Play Rangers Voluntary Service	All young people up to 14years	Weekly	Wednesdays	Highfield Centre 01535 608900
Open Session youth Work session	Youth Service	All young people (Highfield Centre)	Weekly	Tuesdays 1700-2130hrs	Keighley Young People's Centre 01535 618191
Open Session youth work session	Youth Service	All young people (BCA)	Weekly	Thursdays 1800-2030hrs	Keighley Young People's Centre 01535 618191
Open Session	Youth Service IAG	Young Advisors Group (Keighley Wide)	Weekly	Various Times	Keighley Young People's Centre 01535 618191
Closed Army Cadets	Army	All young people	Weekly	Tuesdays 1900-2100hrs	Keighley Army Cadets 01535 647774
Detached	Youth Service in	All young people	Weekly	Mondays	Keighley Young

Sports/Project Work	partnership with JAMES	(Lawkholme)		1600-18o0hrs	People's Centre 01535 618191
Closed sessions	One to one work with targeted young people	Targeted group	weekly	Various days and times	Keighley Young People's Centre 01535 618191
Various activities and projects using sports, Trips, Teambuilding Sessions	Holiday Activities in partnership with local organisations	Keighley Wide	School holidays	Various days and times	Keighley Young People's Centre 01535 618191

Ward based offer to Young People: Name of Ward: Keighley Central

Offer (for example open access, drop in session, specific activity).	Provider (e.g. Youth Service direct, Voluntary Sector,	Who for? (e.g. All Young People, girls group etc.)	Regularity (e.g. weekly, monthly etc.)	Day and times	Contact details
Open Session youth session	Voluntary Service	All young people up to 14years	Weekly	Wednesdays	Highfield Centre 01535 608900
Sports session	Voluntary Project (James Project)	All young people	Weekly	Thursdays 1900-2100hrs	James Project 01274 483075
Open session Youth Work session	Partnership work Youth Service, Highfields Centre and Rashni and Ghar	Young people Girls' Group (Highfield Centre)	Weekly	Tuesdays 1600-1830hrs	Keighley Young People's Centre 01535 618191 Highfield Centre 01535 608900 Roshnir Ghar 01535 609927
Open Session Play session	Play Rangers Voluntary Service	All young people up to 14years	Weekly	Wednesdays	Highfield Centre 01535 608900
Open Session youth	Youth Service	All young people	Weekly	Tuesdays	Keighley Young

Work session		(Highfield Centre)		1700-2130hrs	People's Centre 01535 618191
Open Session youth work session	Youth Service	All young people (BCA)	Weekly	Thursdays 1800-2030hrs	Keighley Young People's Centre 01535 618191
Open Session	Youth Service IAG	Young Advisors Group (Keighley Wide)	Weekly	Various Times	Keighley Young People's Centre 01535 618191
Closed Army Cadets	Army	All young people	Weekly	Tuesdays 1900-2100hrs	Keighley Army Cadets 01535 647774
Detached Sports/Project Work	Youth Service in partnership with JAMES	All young people (Lawkholme)	Weekly	Mondays 1600-1800hrs	Keighley Young People's Centre 01535 618191
Closed sessions	One to one work with targeted young people	Targeted group	weekly	Various days and times	Keighley Young People's Centre 01535 618191
Various activities and projects using sports, Trips, Teambuilding Sessions	Holiday Activities in partnership with local organisations	Keighley Wide	School holidays	Various days and times	Keighley Young People's Centre 01535 618191

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Ward based offer to Young People: Name of Ward...CRAVEN.....

Description of Ward boundariesAddingham, Silsden and Steeton with Eastburn.....

Offer (for example open access, drop in session, specific	Provider (e.g. Youth Service direct, Voluntary Sector,	Who for? (e.g. All Young People, girls group etc.)	Regularity (e.g. weekly, monthly etc.)	Day and times	Contact details
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activity).					
Open Access Youth projects Sildsen	Youth Service	13 – 19 yrs old	Weekly	Mondays & Thursdays 6:30pm – 9pm	Keighley Young people's Project 01535 618191
Open Access Youth Project Addingham	Youth Service	13 – 19 yrs old	Weekly	Tuesdays 6:30pm – 9pm	Keighley Young people's Project 01535 618191
Specific Activity	Addingham Cricket Club Voluntary Sector	9 – 17 yrs old	Seasonal	See Website for days and times	http://www.addinghamcricketclub.co.uk/juniors/contacts/
Specific Activity Page 7	AWARE Voluntary Sector	0 – 19 yrs old	Weekly	See Contact for days and times	Mrs Jo Galasso. 52 Chippendale Rise, Otley, LS21 2BJ Phone: 01943 466543 Mobile: 07764 432933 Email: jo.galasso@tesco.net
Specific Activity	Silsden AFC Voluntary Sector	7 – 16 yrs old	Weekly / Seasonal	Various See Website for days and times	http://www.pitchero.com/clubs/silsdenafc
Specific Activity	Silsden Amateur Rugby League Club Voluntary Sector	8 – 16 yrs old	Seasonal	Various See Contact for days and times	Margaret Proctor Cobbydale Social Club, 5 Hayhills Road, Silsden, BD20 9NE Secretary:- dave.procter@hotmail.com 01535 662665 or 07980 893003

Ward based offer to Young People: Name of Ward Keighley West.

Description of Ward boundaries : Braithwaite, Bracken Bank, Fell Lane, Oakbank School.

Offer	Provider	Who for?	Regularity	Day and times	Contact details
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(for example open access, drop in session, specific activity).	(e.g. Youth Service direct, Voluntary Sector,	(e.g. All Young People, girls group etc.)	(e.g. weekly, monthly etc.)		
Open access Project Braithwaite	Youth Servicers	Young people 13+	Weekly	Thursday 18.00 – 20.30	Keighley Young people's Project 01535 618191
Open Access Project Braithwaite	Youth Services	Young People 11 – 13	Weekly	Friday 18.00 – 20.30	Keighley Young people's Project 01535 618191
Innit Mega Braithwaite	Voluntary Sector – Keith Thompson Centre	Young people 5 – 11	Weekly	Monday 18.00 – 19.30	Maxine 07956017768
James – Sports	Voluntary sector – Merlin Top	Young People – 14+	Weekly	Wednesday 17.00 – 19.00	James Project Carla/Steve 07583602583
Scouts	Merlin Top Parents	Young people under 7's	Weekly	Thursday 18.00 – 19.00	Merlin Top reception 01535 210028
Scouts	Merlin Top Parents	Young people 7 – 11's	Weekly	Thursday 19.00	Merlin Top reception 01535 210028
Rugby	Cowling Harlequines	Young people/adults 16+	Weekly	Monday & Wednesdays	Merlin Top reception 01535 210028
Rugby	Cowling Harlequines	Young people/adults 16+	Weekly	Monday & Wednesdays	Merlin Top reception 01535 210028
Rugby	Cowling Harlequines	Young people 7 – 11's	Weekly	Thursday	Merlin Top reception 01535 210028
Open Access Bracken Bank	Youth Services	Young people 11+	Weekly	Monday	Keighley Young people's Project 01535 618191
Open	One in a million	Young people	Weekly	Tuesday and Thursday	Jack – 07912251231

access/Sports					
Tic Tac	Youth Service/Oakbank School	Young people	Weekly	Tuesdays 10.30 / 13.30	Keighley Young people's Project 01535 618191 Oakbank School
Group Work – ABS, Supportive,	Youth Service and James project	Young People	Weekly	Wednesday/Thursdays	Keighley Young people's Project 01535 618191

Ward based offer to Young People: Name of Ward : Ilkley

Offer (for example open access, drop in session, specific activity).	Provider (e.g. Youth Service direct, Voluntary Sector,	Who for? (e.g. All Young People, girls group etc.)	Regularity (e.g. weekly, monthly etc.)	Day and times	Contact details
Lunch time Youth Club at Ilkley Grammar School	Parish Church	Year 7's	Every Wednesdays	12noon till 1pm	Lawrence – Parish Church Mobile: 07891001592
Open Access at Parish Church	Parish Church	All young People	Every Wednesdays	3pm till 4pm	Lawrence – Parish Church Mobile: 07891001592
Mixed Martial Arts	Kokora Academy For Martial Arts	Under 14's	Tuesday Thurs Fridays	5.45pm till 6.30pm	Kathryn Pawson Mobil: 07801697852
Scouts Group	Ben Rhyding Scouts Group	Under 14's			Robin Beaumont
Cricket coaching	Ilkley Cricket Club	Under 11 to 13's Under 15 to 17 years	Mon Thurs	6pm till 7.30pm	Tel: 01943 607269 Email: ilkleycc1850@gmail.com
Cricket matches	Ben Rhydding Cricket Club	Under 15's Under 17 years Under 11's	Sundays Thursday Friday	10am 6pm 6.15pm	Robin Snook robin@snook.ndo.co.uk
Hockey Matches	Ilkley Hockey Club	Under 12's Under 14's	Sundays	Various Times	Vaughan Stell (07966 770375)

		Under 16's Under 18's Boys Teams And Girls Teams			
Inclusion Project Open Access	Youth Service	All young people	Mondays	6pm till 8pm	Keighley Young people's Project 01535 618191
Open Access	Youth Service	11 to 19's	Wednesdays	5.45pm till 8.15pm	Keighley Young people's Project 01535 618191

Appendix F – Examples of VCFS contributions under the key elements of the Youth Offer



Examples of VCS contributions to the Youth Offer: some examples

There are a wide range of different voluntary, community and faith providers that provide activities and support for young people in the district. These include

- Page 81
- Activity to support particular interests (arts, drama, junior sports clubs)
 - Alternative education providers
 - Play and adventurous activities (e.g. Big Swing / Eccleshill Adventure playground, Forest Schools network,
 - Specialist support (e.g. mental health, counselling)
 - Uniformed organisations (scouts, Guides, Cadets, Boys/Girls Brigade) and similar (Woodcraft Folk)
 - Faith based provision hosted by churches, mosques, gurdwaras, temples, or faith inspired organisations

Some organisations operate on a very local basis and others on a district wide basis. Young Lives supports them with information and guidance and signposts them, to sources of support.

There are an estimated 200+ organisations that contribute to the youth offer in some way, Here are just a few examples of their activities – the majority of the activities listed below are predominantly or fully funded from sources other than the Council, although in some cases a small amount of Council funding has enabled the leveraging of much greater external funding). This paper gives a few examples (predominantly of district wide provision) and how they contribute to the youth offer.

1. Information and Advice

- **16-2-25 advice service** runs 5 sessions per week, 3 at culture fusion and 2 from Shipley youth café. They mainly advise around homelessness, housing, welfare benefits and debt and see on average between 25 and 30 young people a week on a drop in basis. They refer and signpost to

all relevant organisations in the area, as well as working closely with, leaving care service , youth service, Bradford college amongst other young peoples services. This is supported through lottery and trust funding.

- **BYDP:** IAG does not have to be a separate service. **BYDP** describes how it embeds IAG within its wider offer. “we do not provide IAG as a service. However, staff provide IAG support frequently in conversation with young people engaging on programmes. Typically this involves support for ‘making appropriate choices’ which may include behaviour with younger people and support for courses and work with older people.”

2. Voice and Influence

- **Young Lives Bradford** survey of organisations in 2016 indicated:
 - 81% of organisations involve young people in the governance of their organisation
 - 96% of organisations involve young people in Planning the activities and priorities of their organisation
 - 68% involve young people in the recruitment of staff
 - 88 % involve young people in the running of activities (e.g. as volunteers)

2017 data is currently being collected.

Barnardos undertake a significant amount of work supporting young people to have their voice heard, especially on mental health issues

- **Centrepoint** runs a youth council, to gather views of young people and influence change
- **Emerge** run youth councils operating in both BD4 and BD3, 8 – 10 YP involved in each, engaging with influencing their provision and local issues
- **Brathay:** currently deliver a project “Have your voice” to young offenders which works with small numbers of young offenders who are in the system and who have been in the system to establish a core group of young people to take part in consultation of their experience of being involved with the Youth Offending Team, identify what it was like having received a service from the YOT, which has increased confidence and self-esteem and helped the young people feel empowered that their voice is valued.
- **BYDP:** hosted the spotlight events held in Bradford to engage young people with decision makers. BYDP carries out research activities to understand the concerns of young people.-BYDP, in partnership with BMDC, is leading a Government (Communities Fund) project working with four long standing voluntary sector organisations in BD3, 5 and 8. The project will identify and meet unmet needs of 8-25 year olds in these communities. Partners will build their capacity and skills to attract more funding to the city.

3. Open Access

- **Uniformed groups:** Uniformed groups provide a range of open access activities. For example Bradford Sea Cadets offer “Youth development and lifelong learning. Through leadership, teamwork, friendship and self-belief the Sea Cadets help young people find their sense of direction: we broaden horizons and create possibilities with the aim of helping young people see the world through new eyes and with new confidence.” 66% of cadets said that attending Sea Cadets improved their attendance and engagement in school; 93% said it helped them gain qualifications; 94% said it provided them with the skills they need in later life; 88% said it will help them get a job. Their work is funded by subscriptions and local donations and volunteer activity.
- **Emerge** runs a total of 28 open access sessions of youth work each week across the following areas (Brierley – 7 sessions per week; West Bowling – 2; East Bowling – 6; Windhill – 4; Undercliffe – 4; Laisterdyke – 3; Holme Wood – 2). These sessions have a range of content from detached work, tradition drop in youth sessions, sports sessions, music sessions, arts and crafts and cohesion initiatives. Most groups are for 11+ young people, but a couple are children’s sessions. They are all run in partnership with a local group providing a venue (e.g. Bierley Community Centre, Community Works in Undercliffe), and funding comes from a range of local sources and large and small national funders.
- **JAMES:** Have been awarded doorstep sports funding from street games. This funds open access football sessions 3 evenings per week and pays for the hire of centres for 2 of those sessions. They also have a partnership with Bradford park avenue funded through the football association. JAMES has been delivering homeless football and work in schools as well as tournaments and drop ins at Bradford park avenue grounds.
- **Forest Schools:** There is a range of Forest School provision including from Get out more CIC to provide adventurous and educational activities outside.

4. Targeted Provision

- **Brathay** offer Saturday provision to young offenders who are on ISS orders, cook & eat, music, targeted interventions, and sports activities. They also offer CSE Awareness – funded through the PCC and Brathay Bursaries to deliver sessions around cyber bullying, social media, keeping yourself safe, its ok to talk, these sessions have been delivered to primary/secondary schools. They also offer tenancy ready programme – funded through Trust funds brought in through fundraising to deliver skills around independent living skills to 15-18 years to develop their skills of living on their own,
- **BYDP** has a specialism in social, emotional and behavioural support through its youth work and has been successful in gaining funding for activities that target those most in need. BYDP has a strong local community presence which significantly enhances its impact and engagement with harder-to-reach families. Our Youth Ambitions project based in Manningham (BMDC funding) is developing older pupil’s to take leadership responsibility. BYDP is funding 18 Year 12 students at Oasis Lister Park to complete the Level 2 Youth Work Practice accreditation. This investment seeks to ensure a growing base of skilled volunteers and potential workers in the city. BYDP has just started the 3 year Youth Start programme (funded by BBC Children In Need). Activities around the city will focus on young people aged 8-18 and provide opportunities to experience and develop new skills, work together and increase inclusion, build resilience, self confidence and capacity to be effective citizens.

- **Emerge:** Runs a range of targeted groups in each of the above areas including some girls only small groups and healthy lifestyle groups, along with a couple of faith based groups in partnership with local churches. They also run regular Sports Leader awards for young people and partners with schools to deliver interventions with individuals and groups as required.
- **Snoop:** Provides day time and evening services and activities, including holiday schemes, with a focus on life/independence and social skills for young adults with learning disabilities. They support young adults through the transition from special school into adulthood and support them to identify their own person goals and targets to help them gain the confidence they need to become more independent, make choices and take more control of their own lives in a person centred approach. In addition they are a registered provider of ASDAN accredited awards for 'Towards Independence' and their young adults manage the Bradford Safe Place Scheme, known as the 'Help I'm Lost Card Scheme'.
- **Dance United Yorkshire:** Provides Specialist high-quality arts intervention working with some of the most vulnerable and disengaged children and young people across Bradford and Yorkshire. Bespoke intensive and short term projects are delivered to predominantly 12 – 21yr olds referred from a range of services across the city in order to provoke sustainable and life-long change. DUY offers a unique arts experience which has a track record of transforming the lives of young people who are living on the margins of society.

Springfield Community Centre has secured £8500.00 from big lottery to provide free meals and deliver healthy eating and nutrition workshops/sessions to young people in BD10/2 throughout the summer holidays addressing again the poverty experience by the most disadvantaged young people.

5. Active citizens and young people's contribution to community life

- **Brathay Trust** deliver through Princes Trust programme, Team and Community challenges where young people go out and work with communities i.e. producing films around Refugees and their struggle and what its like to be a refugee, painted houses and tidying up gardens, producing packs to be given out on mental health awareness and where young people can be sign posted to, delivered a programme to people suffering from dementia, delivering fun activities and story time, and clean up campaigns. Young people also fundraise in order to carry out the community activities. This is part of their Princes Trust experience.
- **Emerge:** Run a regular young leaders course in 2 or 3 venues (E and W Bowling, Laisterdyke) enabling young people to become volunteers and tackle local community projects
- **NCS:** Young people on the National Citizens Service raised £1,100 in a variety of activities to fund other youth work in the District and are therefore investing back into provision in the district.
- **Bradford Volunteer Centre** has been active in promoting information about volunteering and the People Can Make A Difference campaign to young people and have reached over 1000 young people 15-18 in the District giving volunteering workshops in the following schools ; Dixons

City Academy, St Bedes, Beckfoot Upperheaton, Bradford Girls Grammar. At Bradford Girls Grammar School the 67 pupils volunteered 2600 hours.

Funding

The Bradford District Community Fund is generating money for community projects and distributed grants from a bank to Emerge to fund ongoing youth work see this amazing video. <https://www.facebook.com/bradforddcf/videos/1314346835274828/>

The Community Fund also gave grants to sports clubs affected by the floods that provide youth sports and the monies were raised in a public appeal. The Bradford District Community Fund is currently accepting applications for the Pears Youth Fund to fund ongoing youth work and is in the process of distribution youth grants for Bradford Council.

Demonstrating impact

Emerge: are able to evidence that they work with over 500 young people weekly, and in the last 12 months 1700 individuals were involved. Key outcomes are personal growth (confidence, self-esteem, social skills improved), increased attendance and achievement at school (evidenced by schools), reduced involvement in ASB, increase health and wellbeing and safer communities.

BYDP is undertaking the Ambitions+ Quality Mark for infrastructure organisations. At present, it is the only Bradford group aiming for this standard.

BYDP is trained to carry out social return on investment (SROI) evaluations and Cost Benefit Analysis. At present, it is the only Bradford based organisation carrying out SROI.

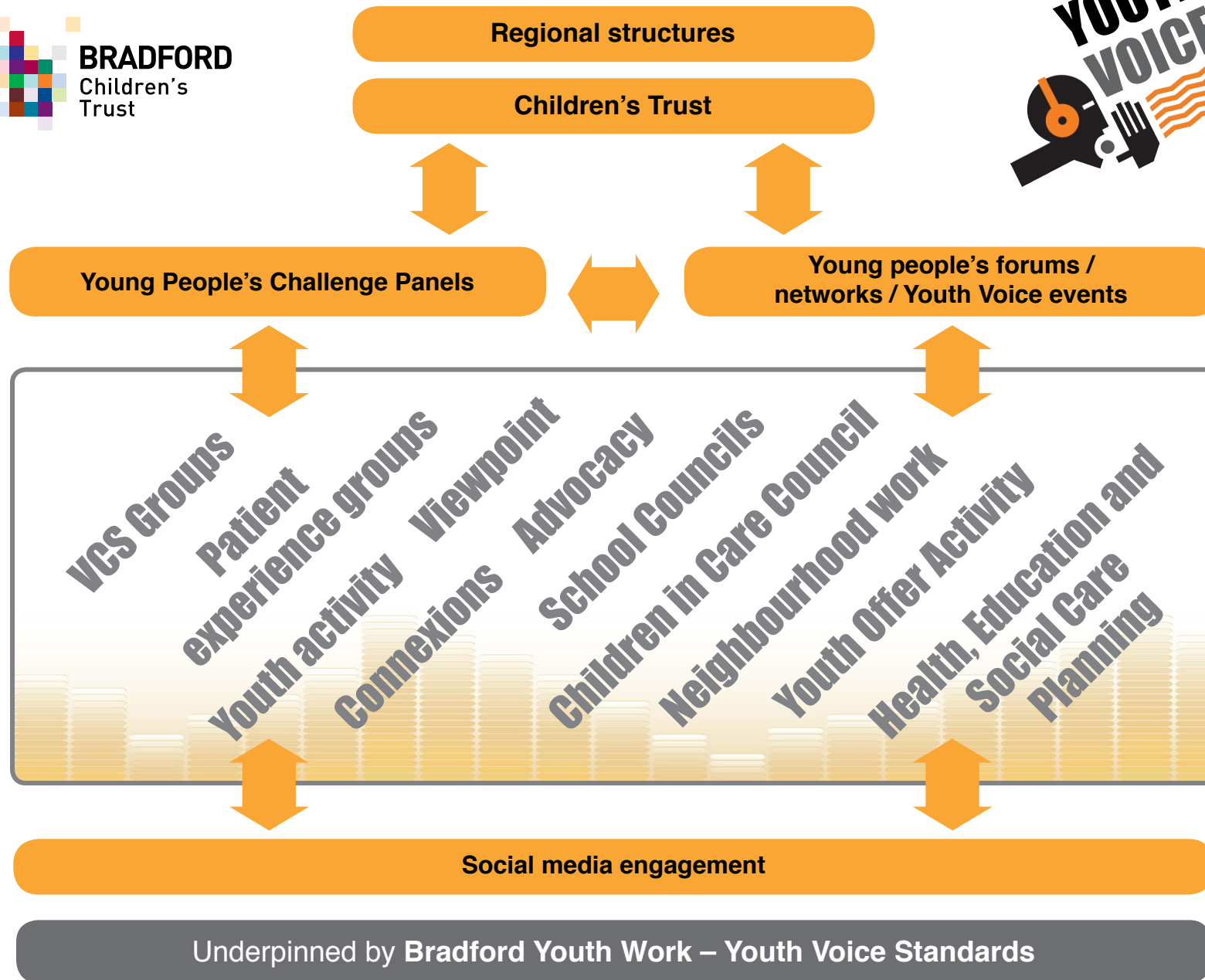
Young Lives Bradford

Sept 2017

younglivesbradgford@bradfordcvs.org.uk

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Bradford Youth Voice Framework



STRATEGY GROUPS

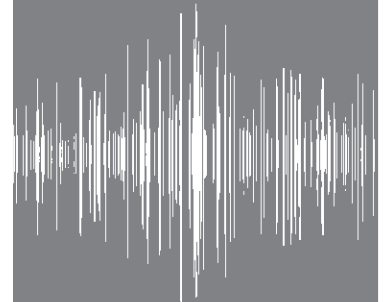
Children's Trust

Bradford
Safeguarding
Children Board

Health and
Wellbeing
Board

Children's
Overview
and Scrutiny
Committee

Children's
Transformation
Integration group



Regional Structures

These are the opportunities for Bradford's young people to have their voices heard and to influence developments that are further reaching. These may be West Yorkshire wide, or within the Yorkshire and Humber Region or the development of key initiatives like the Northern Powerhouse.

The Children's Trust

The Trust holds responsibility for the Children, Young People and Families' Plan. The plan has the priorities for our work with children, young people and families in the District. One of these priorities is about how our services hear the voice of children and young people. They will receive reports from organisations and young people and ensure that all the agencies working with the Children's Trust are activity listening and responding to what young people are saying. They will involve young people when the plan is reviewed each year.

Young People's Challenge Panel(s)

This is a local opportunity for young people to come together to share concerns and comments, or to speak directly to adults who make key decisions in relation to services for young people. This may be decision makers and budget holders within the Council, health or education. It may be those who buy services or those who deliver services for young people.

Young People's Forums / Networks / Youth Voice Events

These are forums held locally or for the District on subjects that are identified by young people and the district as priorities. These enable young people to come together to discuss things that are important to them and to identify actions they can take themselves or, where they can, work with others to make things better. They are also used to talk about things that may need to be taken to a challenge panel for further discussion with key decision makers.

Bradford Youth Work – Youth Voice Standards

These are the underpinning standards which are being developed that will help organisations make a judgement on how good they are at listening and responding to young people's voices. These standards will be used by organisations so they are better at supporting young people who use their services. They will mean young people have access to a wider range of opportunities to have their voices heard.

Social Media Engagement

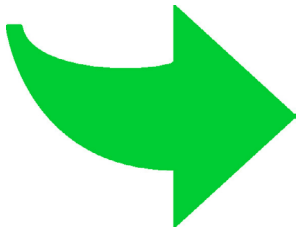
This is a growing opportunity to talk to a wider group of young people in the district to seek their views on particular issues or developments. This is intended to be used for one-off consultations so we can better understand what's important for young people. Social media will also be used to promote the opportunities to attend Youth Forums, be part of a Network or District Youth Voice Events.



For more information about the Youth Voice Framework, contact Heather Wilson, Bradford Council's Commissioner for Youth Provision.

Email: heather.wilson@bradford.gov.uk
Tel: 01274 431781
Mob: 07582 100 692

What was good



*"He's like the dad
I never had
but all the staff
are good"*

The relationships and support from adults is very important and one of the best things about Bradford.

- ➔ Staff want the best for children and young people and for things to be better
- ➔ You felt there was someone to talk to if you needed help and the info shop was good
- ➔ Young people who have been homeless talked about specialist help with their emotional wellbeing and mental health.

'It's important to have people who just get you but some people are shy and need help to say what they want and how they feel'.

Community, was very important

- ➔ You told us there was a strong sense of community among people based on their street, their ethnicity, faith, background or the services they received e.g. from a youth club.
- ➔ There is a rich mix of people and you want to better value the diversity of Bradford, the children's centre seemed to be working well at bringing children and communities together.

"[Best thing about Bradford] I like the diversity of Bradford there are lots of different races and ethnicities"



It feels safer in the summer in Bradford

- ➔ There are parks and spaces where you can hang-out, meet and have fun with friends
- ➔ The Turnaround project was helpful and needed, particularly to keep girls safe.



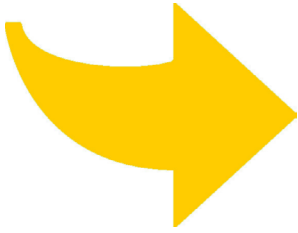
Adults listen to you

- ➔ You often felt listened to and heard by adults about your own care or support, who then try to make a difference.

Valuing opportunities

- ➔ You value any opportunities, places to go and help that Bradford provides

What you were worried about or could be improved



Community can sometimes feel limited and you felt they sometimes divided and excluded people

- Some groups (around streets, neighbourhoods, gender, race, faith but also things like dress and appearance) feel isolated and separate to the wider community.
- You wanted to get to know people who seemed different or were from different backgrounds but needed more help to do this, you wanted adults to get this.

"If we are all mixed up more in all different places doing thing together, would be better"

"Diversity is our strength but also our struggle"

Safety was a key issue

- It can feel very unsafe when it is dark. There were several experiences that worried you and made you feel unsafe, like feeling threatened or mugged
- There is not much to do which can lead to young people getting into trouble.

"They all wear trackies and trainers and go about together...they smash windows and run off because there is nothing to do"

Some children in children's homes

- Were worried about homelessness and that it could happen to anyone
- Some girls and young women were worried about being safe on the street
- The police were called too often to sort out small things.

"The police are called all the time for nothing...like parents wouldn't call the police for something like [that]"



All the young people we met over 16 wanted more opportunities and jobs so that they could feel proud and stay in Bradford.



You wanted to share your views and be taken seriously across a range of subjects, such as education, leisure, transport, jobs and so help improve children and young people's lives.

**Thank you for sharing your experiences
of life in Bradford!**

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Report of the Strategic Director - Place to the meeting of Keighley Area Committee to be held on Thursday 19 October 2017

M

Subject:

Keighley Neighbourhood Policing Team

Summary statement:

This report gives an update of work undertaken by the Keighley Neighbourhood Policing Team to address the “Safer Communities” priorities within the Keighley Area Ward Plans for 2016/17.

Steve Hartley
Strategic Director
Place

Report Contact: Jonathan Hayes
E-mail jonathan.hayes@bradford.gov.uk
Phone : 01535 618008

Portfolio:
**Neighbourhoods & Community
Safety**

Overview & Scrutiny Committee:
Corporate

1. SUMMARY

- 1.1 This report gives an update of work undertaken by the Keighley Neighbourhood Policing Team to address the “Safer Communities” priorities within the Keighley Area Ward Plans for 2016/17.

2. BACKGROUND

- 2.1 Appendix A gives an overview of the Keighley Area crime figures between April 2016 and July 2017 and gives a comparison with the same period in the previous year.

3. OTHER CONSIDERATIONS

- 3.1 There are now named Police and Council Ward Officers aligned to Wards across the Area who are supported by designated staff with allocation to specific areas. The boundaries are co-terminous and therefore enable effective co-ordination, tasking and problem solving.
- 3.2 Keighley Area Neighbourhood Policing Team works closely with Bradford Council’s Neighbourhoods Team across the Keighley Constituency. A number of joint community initiatives have taken place including piloting new street surgeries, attendance at parents’ consultation events, fun days and also attendance at other public engagement opportunities. Days of Action have been undertaken including information-giving, door knocking by staff from the teams, traffic operations, fines, warrants, and environmental activities.
- 3.4 Neighbourhood officers from the Council and Police have participated in joint patrols and enforcement activities managing school gate parking issues to reduce traffic congestion, illegal/inappropriate parking and risks to pedestrians as well as other road users. Traffic operations are planned throughout the year. The Council’s CCTV car is also deployed to support enforcement activities. Where possible, engagement work including school assembly presentations, attendance at school events to meet parents, children taking part in speed watch and other road safety educational activities also take place.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 Not applicable.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 No significant risks.

6. LEGAL APPRAISAL

- 6.1 There are no known legal implications.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.1.1 The information in the report seeks to address emerging crime and community safety priorities across all communities within the Area.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.2 The involvement of a wide range of partners in working together to address community safety and crime issues contributes to finding sustainable solutions.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 No impacts.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 All the work identified within this report contributes to improving community safety.

7.5 HUMAN RIGHTS ACT

7.5.1 No specific implications.

7.6 TRADE UNION

7.6.1 None.

7.7 WARD IMPLICATIONS

7.7.1 The information provided in this report is relevant to all Wards within Keighley Area.

7.8 AREA COMMITTEE WARD PLAN IMPLICATIONS

7.8.1 The actions contained within this report impact on all the priorities within the Safer Communities theme in all Ward Plans.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

9.1 This report is presented primarily for information.

10. RECOMMENDATIONS

10.1 Keighley Area Committee notes the work undertaken by the Keighley Neighbourhood Policing Team from April 2016 to July 2017 that contributed to addressing priorities within the Ward Plans for the Keighley Area.

10.2 Keighley Area Committee notes the positive partnership working that has been established between the Police, Elected Members, Parish and Town Councils, Bradford Council Officers, community organisations, volunteers and residents within the Keighley Area.

11. APPENDICES

11.1 Appendix A – Keighley Neighbourhood Policing Team Performance Data and Update

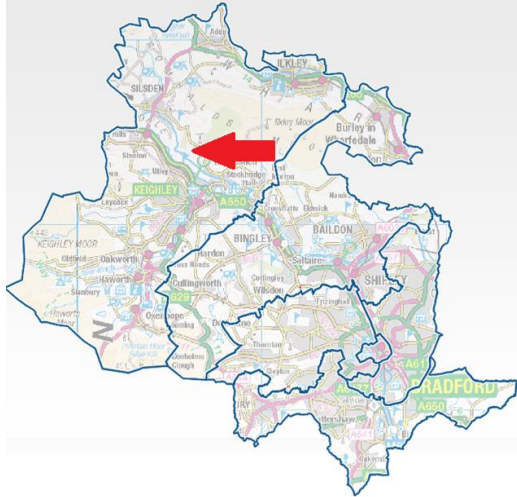
12. BACKGROUND DOCUMENTS

12.1 None.

Appendix A

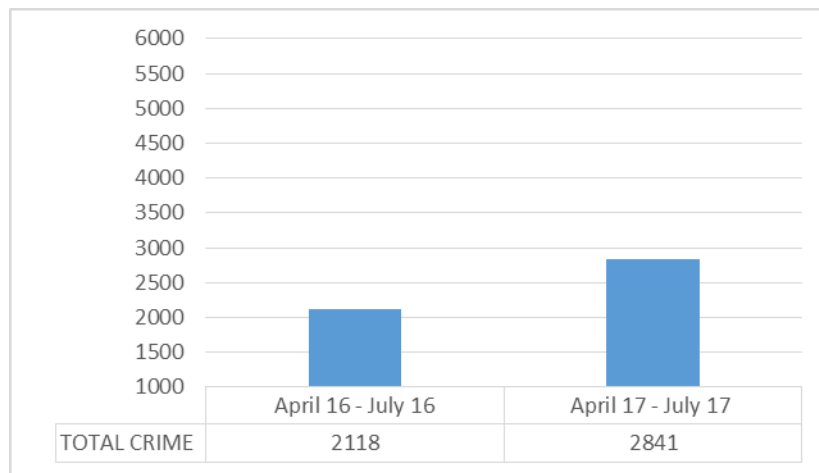
Keighley Neighbourhood Policing Team Performance Data and Update

KEIGHLEY

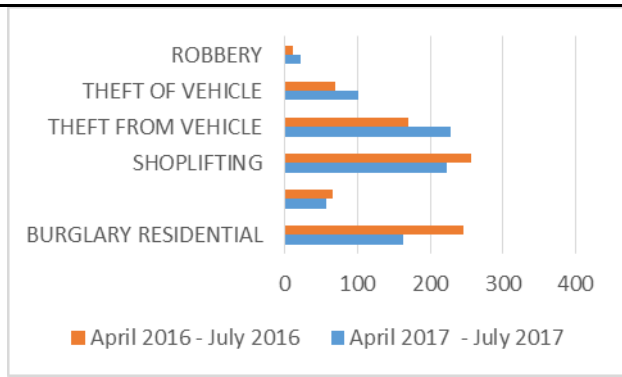


CRIME FIGURES

The following data highlights figures for the main crime types in Keighley for the year to date (this will equate to crime figures between beg April 2017 to middle of July 2017 with a comparison of the same period from the previous year):



This is broken down into different crime types as below along with an increase and decrease figure for each:

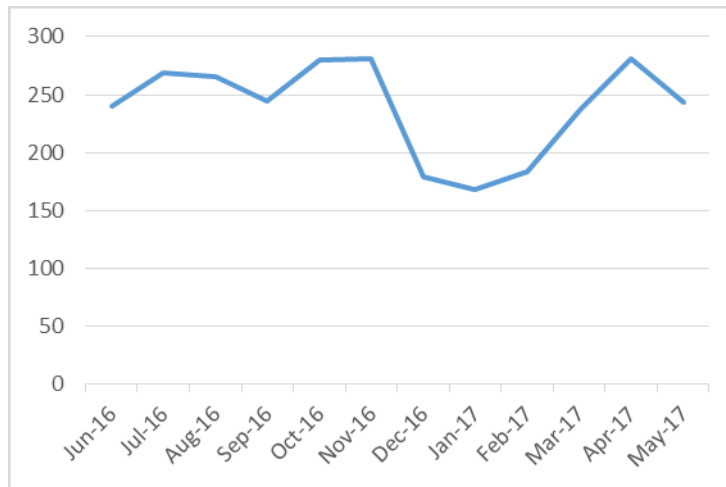


ROBBERY	-63
THEFT OF VEHICLE	-8
THEFT FROM VEHICLE	-34
SHOPLIFTING	58
BURGLARY (B & C)	32
BURGLARY (RES)	11

ANTI SOCIAL BEHAVIOUR

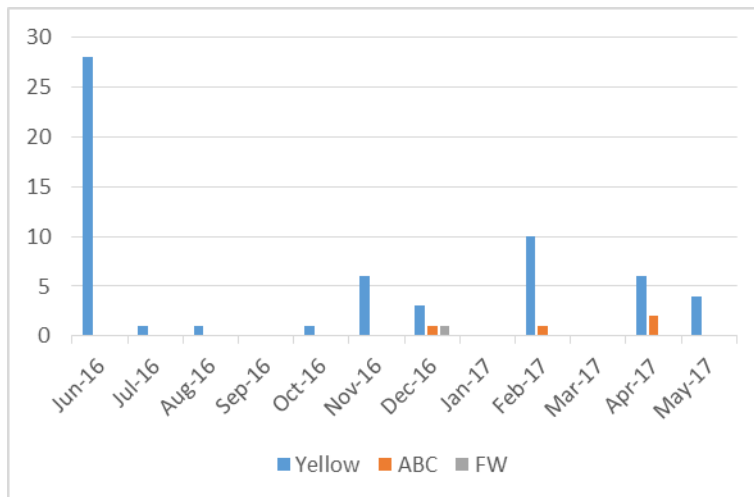
ASBAT (calls for service)

The below chart shows the total number of calls for service for nuisance related issues for the previous 12 months:



ASB INTERVENTIONS

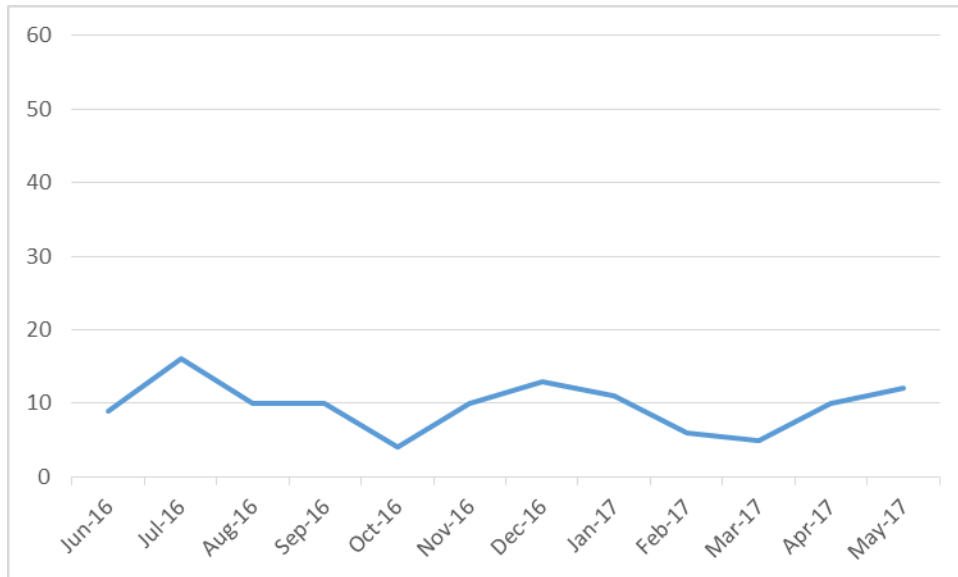
Over the previous 12 months there have been a total of 65 interventions served across Keighley. The below breaks this total down into Yellows, ABCS and Finals Warnings across the 12 months:



SUCCESSFUL CRIMINAL BEHAVIOUR ORDERS

HATE CRIME

The below shows the trend of hate crimes / incidents reported over the previous 12 months across Keighley. The data has been extracted from Niche and includes Hate Crimes, Race Hate Incidents, Faith Hate Incidents, Disability Hate Incidents, Sexual Orientation Hate Incidents and Transgender Hate Incidents.



POLICE UPDATE

POLICE UPDATE FROM INSPECTOR KHALID KHAN KEIGHLEY NEIGHBOURHOOD TEAM

I was appointed as the Police Inspector for Keighley Neighbourhood Policing Team on 5th of September 2016.

Keighley has had to face a number of challenges over the last couple of years and it was key for me to understand those issues and to ensure an effective plan was put in place to address them.

I started off with a series of consultations with a variety of people and groups which included the MP at the time Kris Hopkins, Ward, Town and Parish councillors, local groups, individuals and Partners.

Across the board one of the key issues that was repeatedly highlighted was scourge of drug dealing which was not only effecting a wide range of our communities but also impacting on daily crime and our business community.

Working in partnership with Kris Hopkins, Page 99, Stoppers and Bradford Council and with

the excellent support from Bradford District Police Senior Leadership Team, Op Saucerlake was instigated. This was a large scale Police Operation targeting drug dealing in Keighley linked to organised crime groups. This resulted in 35 suspects arrested for Supplying Class A Drugs in Keighley with all most all of them pleading guilty and sentenced to custodial sentences.

Our Operations are continues and we have seen a surge in reporting drug related information to Crime Stoppers and Police which shows the public's confidence and trust in the police which has assisted us in targeting and arresting drug dealers further.

We have seen an increase in reported crime over the last 12 months and one of the main contributing factors is that HM Chief Inspector of Constabulary sent an instruction to all Chief Constables to reiterate the need to record absolute every crime that comes to Police notice. This means that at one incident there can be multiple crimes recorded which has seen our crime increase in line with crime data integrity. This is absolutely right that we do this as we need an accurate reflection of what is happening in our area.

However it is important that we continuously target criminality in order to reduce crime and ensure our public are safe in line with the PCC and Chief Constables priorities. For this we have set up a number of operations across Keighley to arrest and disrupt nominals involved in SAC crime which includes burglary residential, vehicle crime, robberies. In August the operation resulted in over 20 arrests for a variety of offences.

Also Gangbos which are injunctions against individuals linked to Organised Crime Groups have been served on 11 individuals in Keighley.

Further to above proactive operations have been set up to safeguard our children and vulnerable people against perpetrators working with partners.

Bad driving has been highlighted as an issue on a number of occasions and I am grateful to Keighley Town Council for their support in providing match funding to increase Op Steerside into Keighley to tackle the problem and to ensure our roads are safe.

Anti-Social Behaviour Operations have been set up and actioned in Keighley Town Centre, Church Green , Oakworth and Ilkley. Suspects have been arrested, warning notices served, alcohol and drugs seized from individuals engaged in ASB and a 16 year old ring leader has been remanded in custody.

To increase visibility and reassure our communities our Pcsos are regularly visible outside their local primary schools at opening and closing times. Attending their local churches on Sundays and mosques on Fridays to engage with their communities in addition to patrolling their wards and providing crime prevention advice to victims.

Also we have set up School Watch Scheme in Keighley, working in partnership with the junior schools, working both with the children and staff and building key relationships with our ward officers and Pcsos.

In addition to above engagement we have had a very busy summer where we have attended majority of the events in Keighley ranging from local galas to Keighley Show. Also and quite crucially we have set up street surgeries in every ward, getting out to our communities with our partners and listening first-hand their concerns.

staffing as our numbers increase, each aligned to their ward along with their Pcso's. They are not only looking at early intervention work but proactively tackling the concerns that are raised by our communities.

Above has only been possible through the excellent support we have received from yourselves, our partners and our communities and we are hoping we can continue this going further.

Khalid Khan
Inspector
Keighley Neighbourhood Policing Team

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Report of the Strategic Director – Place to the meeting of Keighley Area Committee to be held on 19 October 2017

N

Subject:

Keighley Area Ward Plans 2017-18 Update

Summary statement

This report outlines the work of the Keighley Area Co-ordinator's Office in the period April to September 2017 to support Ward priorities within the Keighley Area Ward Plans 2017-18.

Steve Hartley
Strategic Director
Place

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Portfolio:

Neighbourhoods and Community Safety

Overview & Scrutiny Area:

Corporate

1. SUMMARY

- 1.1 This report outlines the work of the Keighley Area Co-ordinator's Office in the period April to September 2017 to support Ward priorities within the Keighley Area Ward Plans 2017-18.

2. BACKGROUND

- 2.1 The work outlined in this report has been undertaken to support the Area Committee in the implementation of the Keighley Area Ward Plans 2017-18 utilising the four key elements of the Neighbourhood Service. These four key elements are:
- Integrated Area teams
 - Streamlined locality planning and performance management
 - Connecting the strategic to the neighbourhood
 - Co-ordinating local partnership action
- 2.2 Elected Members, Partners, Services and Agencies are committed to supporting action planning at a Neighbourhood and Ward-level. They have supported Ward Planning and work with Keighley Area Co-ordinator's Office to address issues.
- 2.4 Appendices A – F of this report highlight selected pieces of work which reflect the types of activities and actions that have been undertaken between April to September 2017, within Wards that have contributed to addressing the priorities within the Keighley Area Ward Plans 2017-18. They are not an exhaustive list of actions but are intended to give a flavour of the nature of activities that have been undertaken.
- 2.5 To enable these specific actions Ward Officers undertake and support a partnership approach which involve Ward Partnership Teams, other specific Ward Partnerships, Days of Action, community engagement activities and approaches and other issue-based neighbourhood work.
- 2.6 Keighley Area Co-ordinator's Office continues to support Ward Planning by consultation with and involvement of local residents and partner agencies in decision making through: partnership bodies, local problem-solving groups, special events, action planning and through the work of Council Wardens.
- 2.7 The role of Council Wardens includes supporting community engagement and their work has involved them in Days of Action, Street Surgeries; work with schools and individual local residents. This is in addition to their responsibilities for Parking and Environmental Enforcement.
- 2.8 Keighley Area Co-ordinator's Office also provide support to new and continuing community initiatives as well as advice, guidance or support in relation to assisting the effective functioning of local Voluntary and Community Organisations as requested.

3. OTHER CONSIDERATIONS

- 3.1 No other considerations

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 Addressing priorities within the Keighley Area Ward Plans 2017-18 has been undertaken from within resources of Bradford Council and partner organisations.
- 4.2 The Ward Plans' priorities have been used to assist the Area Committee in its Local Area Management role.
- 4.3 Officer support for co-ordination to implement elements of the Ward Plans has been provided by the Keighley Area Co-ordinator's Office.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no significant risks and governance issues arising from the proposed recommendations in this report.

6. LEGAL APPRAISAL

- 6.1 This work relates directly to the Local Government Act 2000 and to the Duty of Wellbeing placed upon the Council to promote and improve the well-being of the District.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Ward Plan priorities promote fairness and inclusion while supporting Keighley Area Committee's commitment to equal opportunities for all.

7.2 SUSTAINABILITY IMPLICATIONS

Resources available to Keighley Area Committee, described in this report, and used to support Keighley Area Ward Plans 2017-18 will directly support the delivery of the District's Sustainable Community Strategy.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Some actions undertaken to address priorities in the Ward Plans will have an impact on greenhouse gas emissions. These will include a consideration of for example energy efficiency opportunities in purchasing new equipment or refurbishing or modifying buildings.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 Community Safety issues are acknowledged as a key contributor to the quality of life in neighbourhoods. A number of priorities supported in the period covered by this report demonstrate a positive impact on community safety issues across Keighley Area.

7.4.2 A key aspect of this work relates to supporting the Community Safety Plan, the Council's obligations under Section 17 of the Crime and Disorder Reduction Act 1998 and the work of the Community Safety Partnership.

7.5 HUMAN RIGHTS ACT

No direct implications arising from the Human Rights Act.

7.6 TRADE UNION

No direct Trade Union implications arise from this report.

7.7 WARD IMPLICATIONS

The activity outlined in this report addresses priorities in all Wards in the Keighley Area.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

9.1 That Keighley Area Committee adopts the recommendations outlined in this report.

9.2 That Keighley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That Keighley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That the work of the Keighley Area Co-ordinator's Office in the period April to September 2017 to support Ward priorities within the Keighley Area Ward Plans 2017-18 be noted.

11. APPENDICES

Appendix A - Craven Ward – Ward Plan Actions Summary April – September 2017

Appendix B - Ilkley Ward - Ward Plan Actions Summary April – September 2017

Appendix C – Keighley Central Ward - Ward Plan Actions Summary April – September 2017

Appendix D – Keighley East Ward - Ward Plan Actions Summary April – September 2017

Appendix E – Keighley West Ward – Ward Plan Actions Summary April – September 2017

12. BACKGROUND DOCUMENTS

- 12.1 The Ward Plans 2017-18 are large documents so have not been attached to this report. They can be viewed at:
<https://www.bradford.gov.uk/your-community/your-neighbourhood/district-and-ward-plans/>

Appendix A

Craven Ward – Ward Plan Actions Summary April – September 2017

1. Friends of Silsden Green Places



Friends of Silsden Green Places Environmental Volunteers have organised clearing works in Hothfield Cemetery; made a new flower bed in the cemetery grounds; planted spring bulbs and set up a compost facility. Their next goal is to add seating. Clog Bridge has been cleared and planted with shrubs; bulbs and a range of spring and summer plants. Local people have supported the scheme by watering especially in the warm dry periods so a real community effort. The beck area has a new flower bed providing a wealth of colour. The group links in with other local organisations such as St James Church and they are planning on clearing the grave yard in the September period.

2. Grand De-Party Event Silsden



The Grand De - party event supported by Keighley Co-ordinators Office took place in Silsden Park on Saturday 1 July and was a great success with 500+ people attending. Activities on offer provided entertainment for all the family along with a range of information stalls. The newly established community library had a stall run by local volunteers who support the new library on a weekly basis. The event was supported by many local groups and helpers and has become an annual attraction for the area of Silsden.

3. Scouts and Beavers Litter Picking in Addingham



The Scouts and the Beavers; volunteer helpers and parents came together to take part in a Litter Picking Project in Addingham taking in the Memorial Hall, Addingham Village, Marchup Ghyll, Steeping Stones, Allotments, Recreation Ground, Danny Palmer Nature Reserve, Hoffman's Wood, Cricket Ground, Fields, Bowling Green and MUGGA area. Included on the day was 'Hunt The Bin' Campaign – to find all the litter bins in the village; mark them on a map and take photos. The goal for everyone was to put together a display

about litter and the importance of recycling waste linked to the Environment Day that took place in May.

4. Friends of Silsden Town Hall



Friends of Silsden Town Hall in 2017 have been instrumental in supporting the Community Library Initiative as well as providing a full programme of community activities enjoyed by people of all ages. One of their community ventures was a celebration garden day and plant produce sale including a Gardeners Question Time attended by Katie Rushworth; ITV's 'Love Your Garden'. The event was organised by members of the local Bolton Road Allotments, Silsden. The group continues to work in partnership with Keighley Co-ordinators Office and other local groups and organisations to organise a range of community programmes and activities for all ages.

5. Silsden Stroke Support Group



The stroke support group run by lead volunteer Grace Summersgill takes place at Silsden Methodist Church and is attended by people who may have experienced a stroke and their carers'. The group offers information, advice, and organises a range of activities that focus on encouraging movement and speech and trips out are organised by arrangement. The group is supported by Silsden Methodist Church; Creative Support and Later Life Cobbydale mutual support network; with a focus on helping people in later life

in Silsden; health issues and social well-being. Membership of the group has increased recently with people attending from Skipton and Ilkley.

6. Youth Service – Craven Ward



11 open access sessions are available to young people; detached team on Friday evenings; school holiday period has been a success as calls for service were down - young people's behaviour. A partnership between the Methodist Church in Silsden; Youth service has created a Drop-In session 1st Friday of every month; hoping to increase to twice monthly subject to funding after Xmas. Young people had the opportunity to take part in various activities; Summer Program; Buddies Program 'WRAP' – Wellness Recovery Action Plan Course; Voice and Influence events (Youth Voice and Young Advisors). Sessions on Monday evening's will be used for targeted work - topics or projects; Thursday's to remain open access. South

Craven School is promoting the work in the community; Addingham open access sessions have restarted on Tuesdays; Ilkley Grammar School is allowing workers to promote the sessions available

Appendix B

Ilkley Ward - Ward Plan Actions Summary April – September 2017

1. Great Get Together

The Great Get Together (Sunday 18th June) certainly lived up to its name in Ilkley with residents of all ages taking advantage of a lovely Summer Day for a community celebration on The Grove. Hundreds of people turned up sharing food and enjoying the company of others. Volunteer organisers stretched the £200 grant award from BMDC to ensure the day was fun filled and fabulous, organising everything from sewing 100's yards of bunting to arranging a quiz, tug of war and entertainment.

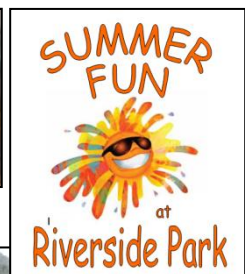
Lots of people worked tirelessly to make sure the event was a success and the added bonus was that unexpected donations on the day resulted in £1,500 for Ilkley and District Good Neighbours and £500 for the Grenfell Tower families.

People can do amazing things!



2. Summer Fun

Ilkley Youth and Community Association working in partnership with the Area Office, Youth Service, and Police with support from the Community Alcohol Partnership, Rotary and Ilkley Parish Council provided a variety of activity for young people in Ilkley summer 2017. This included weekly outdoor sessions in the park and taster sessions at Clip n Climb, the Tennis Club, Korkoro Martial Arts and dance, in all 20 separate activities were provided for young people to attend, throughout July and August. As a finale a successful grant award to host a Great Together event the association hosted a community barbeque at Ilkley Warehouse



3. Clean, Green, Safe and Tidy



A number of initiatives to address litter and environmental problems in Ilkley have taken place. 'Spring into Action' resulted in a number of individuals coming forward to litter pick and have on loan litter pickers, gloves and high visibility vests. A closer working relationship is being formed with the Parish Council employed warden to try and co-ordinate effort and achieve maximum impact. In keeping the town clean and cared for. In conjunction with the Parish Council a litter campaign is currently in production to encourage people to dispose of their litter responsibly and keep the Town and its open spaces tidy.

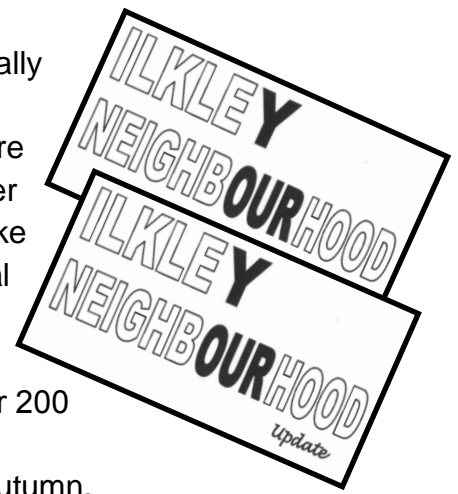
4. Tackling nuisance and ASB

Ilkley is a safe place with low levels of serious crime but occasionally anti-social behaviour can create problems.

Working in conjunction with the Police and InCommunities and Fire Service a joint door to door exercise took place earlier in summer in response to reports of ASB in the Valley Drive area. A bespoke leaflet was produced informing residents of the types of anti-social behaviour and how to report it (on-line and phone numbers).

It also provided an opportunity to promote Online Watch List (OWL), Green Dog Walker scheme and 'People Can', in total over 200 homes were visited.

Further initiatives including Street Surgeries are planned for the autumn.



5. Yorkshire Day

Ilkley's Town Crier and chairman of the Parish Council joined the local MP, District Councillors, Parish Councillors and a host of Ilkley residents and representatives from voluntary groups in the annual celebration of Yorkshire day 1st August 2017.

An opportunity to celebrate the county and the town, it was a real feel good initiative with music and entertainment provided by the Phoenix jazz band. At the request of the Parish Council it was also a chance to celebrate and recognise the wealth of activity undertaken by local volunteers, many of whom joined the crowd that meandered along the Grove before gathering at the Town Hall for a rousing rendition of 'Ilkley Moor Baht'at before retiring indoors for tea, Yorkshire Tea of course!



6. Youth Service



8 young people from Ilkley Youth Club have been actively involved in participating in Fund Raising activities in and around Ilkley in order to raise funds for an activity of their choice. This has included, visiting local business and asked for donations, making cakes, organising a raffle and manning a stall at Ilkley festival encouraging the public to make their own smoothie drinks. Car washing – visiting businesses and residents in the vicinity a number of cars were washed in the Warehouse car park. Local residents were able to see young

people doing something good in their community dispelling any negative perceptions of them. Summer activity culminated in a 'Great Together' BBQ, prior to which a large group of young people (and a dog), walked the 7 miles from Bolton Abbey to Ilkley, raising over £100.00. In conclusion, Young people appreciated the significance of fundraising and gained a valuable insight in to planning and delivering fundraising events.

Appendix C

Keighley Central Ward - Ward Plan Actions Summary April – September 2017

1. Eastwood School working in partnership



A Successful Community Forum took place at Eastwood Primary School, on 11 July. Residents had a direct opportunity to speak with Council Officers from Keighley Co-ordinators Office, Cleansing and Enforcement Section, Youth Services, and BHCA – Bradford Hate Crime Alliance. Other partner organisations who supported the meeting were the Police and Eastwood School Staff and members of local group Youth Vision. Residents were able to raise local issues with some attendees offering to also become involved in local volunteering initiatives. Eastwood School works in partnership with Keighley Co-ordinators and are in the process of looking at a parking proposal to address road safety in and around the school.

2. All Saints Church in partnership with Highfield Food Co-op



All Saints Church, Highfield Food Co-op organised a series of film nights showing various productions. The film nights were well received with a request for more films for children. On the films shown the topics covered were asylum; local politics and communities coming together. At the end of each production a discussion workshop took place. The message from the full programme was people regardless of background had more in common than they realised. Volunteers connected to the Highfield Food Co-op are progressing a 'grow your own initiative' for the Highfield area.



3. The Great Get Together – Fun Day Friends of Burgess Field



The above event was organised by volunteers with support from Keighley Co-ordinators Office. On the day there was a range of activities including a sack race; egg and spoon race and tug-of-war. Youth Service supported the activity programme by organising the race competitions and over 150 people attended along with the Mayor of Keighley town Council and John Grogan MP. This is now an annual event in the local community.



4. Clean Sweep Day of Action

Keighley Co-ordinators Office; Highways; Cleansing Services organised a 'Street Sweep' Day of Action with local residents playing their part by parking their vehicles in another locality on the day so sweeper vehicles could have direct access. The area covered included Devonshire Street West; Drewery Road, Lime Street, Cartmel and Back Cartmel Road, Ada and Back Ada Street and Endersor Road. Other days of action / clean-ups have been organised across the ward with the next one taking place at Knowle Park.

5. Crime Stoppers Campaign



Keighley Co-ordinators Office, Police, Elected Members and MP's Office with volunteers promoted the Crime Stoppers Campaign across Central Ward in 2017 over a 3 month period. Residents were contacted directly; the campaign proved positive in that more people came forward to report incidents of crime occurring in their local community. The message - Residents can report crime anonymously by ringing 0800555111 or go on line. Information provided by residents was important as working together we can make our communities safe.

6. Youth Service – Supporting Young Women and Girls



Over the past 6 months the youth Service has increased provision for young women and girls in Keighley Central Ward. Youth Service has set up town centre provision – Girls Drop-in where they can access support and advice from Youth Workers. They can hang out; engage in activities or receive advice and information from staff. This session is followed by Detached Youth Work in Keighley Town Centre localities targeting vulnerable and at risk young women. This project is a partnership between Youth Service and Keighley Healthy Living. We have also recruited two new casual staff and are in the process of setting up Saturday provision at BCA - young women from the Lund park area. This project will be launched on the 14th October, and is being supported by BCA – Bangladeshi Community Association. A member of staff will also be supporting a girls group in Highfield in partnership with Highfield community centre. We are committed to providing a quality service to all of our young people, where possible working in partnership with other organisations and community groups.

Appendix D

Keighley East Ward - Ward Plan Actions Summary April – September 2017

1. Tour de Yorkshire and Easter Fun

'Eggstra' activities for young people took place over the Easter holiday period thanks to Big Local. Grant awards supported 'Out in the Aire' Forest Schools who organised an Egg Hunt, and Forest Schools fun & games in Stockbridge & Damems. A BMDC Animation Grant of £200 also provided the opportunity for young people to literally put the 'flags out' as the Tour de Yorkshire passed through the ward in April 2017. A colourful, creative art & craft session - using natural dyes gave young people the opportunity to create bunting and banners for the route of the cycle race. Both example ways to 'increase the opportunity to play for all people aged 1 – 101 years in the Keighley Big Local area



2. Flood Resilience

Following the damage and distress of the floods in December 2015 effort has been put into mitigating problems in the future including enlisting the help of local people in making environmental improvements to the riverbank. A series of action days have taken place with volunteer helpers



tackling issues of lingering flood debris and clearing litter and vegetation. BMDC cleansing team followed up removing bagged waste (see below) and Area Office staff manned a Flood Roadshow with Environment Agency staff and others at Keighley Library (May 2017) to talk about flood plans and how we can work together to tackle problems across the district in the future



3. A Clean Sweep

74 Gullies – cleaned, 13 bags of litter – collected

2 burnt out wheelie bins – removed, 9 roads – swept

53 residents engaged - All in a morning's work in the Stockbridge area of Keighley thanks to the combined efforts of the gully wagon team, clean team, warden and mechanical sweeper. A heavily parked area it took collective effort to ensure that vehicles were off the streets and the teams had access to the drains and kerbside. We hope to repeat the exercise in the other 'half' of Stockbridge later in the year, it is of huge reassurance to residents who have suffered flooding incidents in the past and an opportunity to engage and encourage responsibility on keeping the area and drains clean and clear.



4. 'Street Talking' – Street Surgeries



The latest combined effort between the Police and Area Office and District Councillors to meet with local residents, listen to concerns and address issues in a series of 'Street Surgeries' took place across the ward through an unseasonably wet (and cold) summer. Well received by residents a number of productive doorstep conversations took place. Over 500 houses were visited and information about Crime stoppers and Council Services delivered to each. Initial concerns about why the police were in the area gave way to appreciation and residents were supportive of similar activity in the future. A further series of Street Surgeries are planned for the latter part of the year.



5. Perseverance 'Plays' off

For a number of years residents have complained and campaigned with regard to the lack of play provision in the Hainworth Wood Area and this year thanks to Big Local their vision is about to become a reality. Despite setbacks along the way with changes to other funding programmes the scheme was agreed as a priority and the £80,000 cost has been met in its entirety through Big Local. Working closely with BMDC Design team contracts have now been awarded and work on the scheme is about to start.

It has required real determination to see this project through but local residents have persevered and with all agreements in place it should prove a well-used and popular amenity, in operation before the end of the year.



6. Youth Service

Workers have engaged with young people across the Big Local area to explore interests and the types of activities they would like to see delivered. Detached workers have developed good relationships with groups of young people from Hainworth Wood, Stockbridge and Parkwood. Weekly activities are delivered in these areas and young people have benefited from one to one support around a range of issues including CSE awareness, school and college issues and emotional wellbeing.

Young people are now starting to take an active role in programme planning. The open access youth club is well attended, with some of the group working towards the 'Lord Mayors Award'. As part of a cultural awareness activity they took part in an 'opening of fast' to celebrate Ramadan .They also hosted a meal as part of the 'Great Get Together' with attendance from across the Keighley constituency.



Appendix E

Keighley West Ward – Ward Plan Actions Summary April – September 2017

Year of Safety campaign launch and Citizenship work

Braithwaite and Guardhouse Gala hosted the launch of a campaign, The Children's Year of Safety, aiming to bring the community together to keep children safe. Lord Mayor Cllr Abid Hussain attended to officially launch the campaign, after having met the winner of a logo competition for the campaign, Tiannie Jessop of Our Lady of Victories Primary School (right). The Year of Safety focuses on different themes each half term, with the first being "Come to school every day and on time". These messages will be promoted through schools and community organisations, including a quiz which tests residents' current knowledge on safeguarding issues.

The Year of Safety complements work being done in the three local primary schools on Citizenship, funded by a Police and Crime Commissioner Safer Communities grant won by the Area Office on behalf of the ward partnership team. The sessions cover subjects equipping children to make good choices, also to develop empathy and cohesion



Youth workers support gala

Youth Service staff worked alongside other agencies including the JAMES project to put on fun activities at Braithwaite and Guardhouse Gala in September, including ever popular face painting (left). Local young people took part in team games and challenges, as well as chatting to youth workers about services for young people and children in the area. Some young people volunteered to help out on the day and supported first aid. Youth Service are looking forward to seeing the event continue and grow in the future.



A close shave for North Dean Avenue

Partners, residents and Cllr Farley got together to smarten up the North Dean Ave and Road area of Braithwaite with some serious strimming and cutting back.

Land owned by Incommunities and Barratts which had become overgrown and tipped on was given a close shave.

The owners have committed to long term maintenance which should permanently improve the appearance of the area.



Doggy drop in at Ingrow Primary School.

City of Bradford MCC
Your Neighbourhood Service

For more info contact Keighley Area
Co-ordinator's Office 01535 618008
liz.parker@bradford.gov.uk

leave only paper trails.

Dog owners who hadn't had their animals microchipped got it done free at a neighbourhood drop-in at Ingrow Primary School in April.

The drop-in took place in the school car park, when free microchipping and health checks were carried out by the Dogs Trust assisted by Bradford Council dog wardens, along with a chance to become a Green Dog Walker, where owners promise to always clear up after their dog and carry extra poo bags to help any other dog owner without one.

Information about a range of neighbourhood issues were also on offer, including advice on crime prevention, new recycling arrangements, and opportunity for residents to name their least favourite grotspot, then sign up to join in with other residents in a community clean up.

Street surgeries in Keighley West

Residents across the Keighley West ward had chance to stop and chat to police, ward councillors, council officers and other partners on a series of street surgeries in September.



The surgeries took place in Fell Lane, Braithwaite and Bracken Bank, offering a visible presence and giving residents the opportunity to come out and speak directly to partners about any local issues.

The surgeries also promoted what people can do to help themselves, for example Neighbourhood Watch, reporting crime or joining in a community clean up. Partners took away a range of issues to tackle from each surgery.

Laycock residents walking with a purpose!

Regular walkers and residents in Laycock took litterpickers for a ramble in April to tackle rubbish around the village.



The "walking litterpick" and drop-in was based at Laycock Village Hall and gave anyone concerned about litter on footpaths and thrown into hedges a chance to help clear up before the growing season began.



Staff and ward councillors were also at the drop in to discuss other neighbourhood issues over a cuppa, and to equip walkers with litterpickers, gloves, bags and high-vis vests.

Appendix F

Worth Valley Ward - Ward Plan Actions Summary April – September 2017

Worth Valley ward update, October 2017 Cleaning up a quiet corner of Haworth

Residents have taken part in two clean ups on land around Ebor Lane and Bridgehouse Beck, improving a nature area and a slope down to the beck which was covered in years of litter. The first clean up took place around a path off Ebor Lane to the nature area which forms part of the Railway Children's walk. The second clean up was carried out with support from Haworth Masons from the Mill Hey side of the beck, where litter has been thrown over a wall over years. The clean ups were arranged after residents expressed concerns about the neglected state of the banks of Bridgehouse Beck, and both clean ups attracted around 20 volunteers each time.



Churchyard clean up reveals hidden gravestones

Volunteers taking part in a second clean up in Haworth Churchyard dug out gravestones which may not have been seen for decades, hidden under years of leaf mould. In June, volunteers worked on graves cleared at the first event in March, scraped leaves off more gravestones, and carefully dug down to find graves which local historians knew were there

but were not visible. Volunteers met again in August to discuss regular work which could be done in between major clean ups in the churchyard, with some regular volunteers and the Bronte Society agreeing to take on specific sections of graves. Now the plan is to encourage more people to devote a little time on a regular basis to the churchyard and make sure it looks as valued and cared for as it is by so many.



Booklet helps older people to Get Connected !

A new directory listing scores of groups and activities for older people around the BD22 area of Keighley has been published. The booklet, Get Connected, is aimed especially at older people who may not use the internet but who want to find out about activities in their area. It has been put together by a group of organisations serving older people (right) including Dementia Friendly Keighley, local Catholic and Methodist Church representatives, Keighley Elderly Initiative Group, Hanover Housing, and co-ordinated by the ward officer with support and funding from Bradford Older People's Alliance. The idea was first floated by ward councillors who were concerned about older people living in more isolated areas, and who may not have access to the internet. It will be offered through agencies working with older people such as health centres and housing providers and will also be on the council website.



Improving Haworth for residents and tourists

Users of Haworth's biggest car park off Weavers Hill should see an improvement in maintenance after Parking Services agreed to regular strimming and significant tree work,

following cutting back by Community Payback. New crime prevention signs are also due to be installed to replace existing worn signs, and a coach driver survey is being devised to sound out views on current provision of coach parking and a range of other issues. The survey is intended to complement other work being done through Bronte Country Partnership and Haworth, Cross Roads and Stanbury Parish Council on facilities for both visitors and residents, and sustaining Haworth as a destination in the future.



Seeing the difference of a year's clean up work

Volunteers at a clean up in Oakworth have noticed less rubbish round the village since they got together for the first time in Summer 2016. Operation Oakworth, an occasional event where residents tackle litter on routes in and out of the village, was first held after concerns were raised about litter and dog bags spoiling the area. On the fourth clean up, held a year later on Saturday July 8, ten volunteers felt the village was looking cleaner, evidenced by a much smaller pile of bags after the event, with more volunteers doing their bit in between clean ups too. However the

group were keen to get together again for a November clean up when they expect more litter to be revealed as vegetation dies back.

Browside action day and youth shelter makeover

Haworth Browside has been the focus of environmental work over summer, starting with a resident survey about issues in the area. Dog waste and the need for a greater police presence were the top concerns, but people also praised the friendliness of the area and good transport connections. An action day and street surgery in June saw the council gully wagon, mechanical sweepers and volunteer litterpickers cover as many streets as possible in the area, along with police, warden and ward councillors speaking to local residents about any concerns. In August the youth shelter off Apsley St received a face lift, with Parks and Landscapes staff cutting back shrubs surrounding it and a team of young National Citizens Service volunteers repainting the shelter and giving the area around a thorough clean.



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Report of the Strategic Director – Place to the meeting of the Keighley Area Committee to be held on 19 October 2017

O

Subject:

COMMUNITY ENGAGEMENT ACTIVITIES, APRIL - SEPTEMBER 2017

Summary statement:

This report provides information about community engagement activities undertaken by Keighley Area Co-ordinator's Office during April - September 2017.

Steve Hartley
Strategic Director – Place

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Portfolio:

Neighbourhoods & Community Safety

Overview and Scrutiny Area:

Corporate

1. SUMMARY

- 1.1 This report provides information about community engagement activities undertaken by Keighley Area Co-ordinator's Office during April - September 2017.

2. BACKGROUND

- 2.1 One of the functions of Keighley Area Co-ordinator's Office is to work with elected Members to organise and develop varied ways of engaging with the public that are appropriate to the Wards they represent, e.g. Neighbourhood Forums, Special Forums – on a specific topic of current local interest, events and activities targeted at specific people groups (e.g. older people or parents with young children), stalls at events organised by local community groups (e.g. Galas and Fun Days) and digital engagement (e.g. Facebook, Twitter and local websites).
- 2.3 Appendix A gives details of the community engagement activities that have been undertaken by Keighley Area Co-ordinator's Office (KACO) during the period April - September 2017. These have included 'traditional' Neighbourhood Forums, public meetings organised by KACO staff open to all but run on a different format to a Neighbourhood Forums, meetings targeted at particular 'people groups' (e.g. young people), attendance at meetings and other events organised by partner agencies or community groups, door-knocking and 'street consultations'.
- 2.4 This variety of approaches has proved much more effective at reaching a wider and more diverse range of the general public than normally attend Neighbourhood Forums.
- 2.5 The Area Co-ordinator's Office will continue to identify ways of making Neighbourhood Forums, and other forms of consultation and community engagement, relevant to the interests and character of each particular neighbourhood and works with elected Members on ways of increasing public attendance and engagement.
- 2.6 Ward Officers continue to have the flexibility to arrange public meetings in response to local issues that arise outside of the planned schedule of engagement activities, where a majority of Members representing the relevant Ward consider that a public meeting is required.
- 2.7 The importance of the use of the internet and Social Media (e.g. Facebook and Twitter) as a means of communication and consultation is recognised by KACO, and staff now regularly use digital media as a means of engagement alongside meetings, events and activities. To date the Keighley Area Co-ordinator's Office has 693 followers on Twitter and 259 members of its Facebook group.

3. OTHER CONSIDERATIONS

No other considerations

4. FINANCIAL AND RESOURCE APPRAISAL

- 4.1 Neighbourhood Forums and other community engagement activities are provided within existing financial resources.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

No significant risks.

6. LEGAL APPRAISAL

6.1 There are no known legal implications for Bradford Council arising from this report.

7. OTHER IMPLICATIONS

7.1 EQUALITY AND DIVERSITY

Efforts are made to find ways to make sure that Neighbourhood Forums and other community engagement activities are accessible to all sections of the community.

7.2 SUSTAINABILITY IMPLICATIONS

Public consultation and involvement in decision-making leads to more sustainable solutions to local issues.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

No significant impacts.

7.4 COMMUNITY SAFETY IMPLICATIONS

Crime and community safety issues are discussed frequently at Neighbourhood Forums which are attended by representatives from West Yorkshire Police.

7.5 HUMAN RIGHTS ACT

There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION

There are no trade union implications arising from this report.

7.7 WARD IMPLICATIONS

The information in this report is relevant to all Wards in Keighley Area.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

9.1 This report is provided primarily for information to, and comment by, the Area Committee.

10. RECOMMENDATIONS

- 10.1 That Keighley Area Committee notes the constructive engagement with a wide range of the public undertaken through community engagement activities by Keighley Area Co-ordinator's Office in the period April - September 2017.

11. APPENDICES

Appendix A: Community Engagement – April - September 2017

12. BACKGROUND DOCUMENTS

None

APPENDIX A**Community Engagement – April - September 2017****Craven Ward**

Event and Description	Date	Venue	Attendance	Progress/Outcome
Steeton with Eastburn Parish Council Meeting	05.04.17	Hub Building Steeton	31	Area Development Plans and community issues.
Litter Picking Scout Group	24.04.17	Addingham Community	12	Local environment and follow up work with young people from the scouts.
Later Life Cobbydale Group	25.04.17	GP Surgery Meeting Room Elliot St Silsden	10	Local health issues and older people and carers.
Silsden Stroke Group	16.05.17	Silsden Methodist Church	20	Supporting people who have experience a stroke and carers – support and activity sessions.
Friends of Silsden Town Hall	01.06.17	Silsden Town Hall	25	Forward Planning, funding and development of organisation.
Later Life Cobbydale Group	06.06.17	GP Surgery Meeting Room Elliot St Silsden	6	Health issues and local Stroke Group development, new group linked in with the Catholic Church Silsden - Dementia.
Friends of Silsden Park	21.06.17	St James Church	12	Possible formulation of a new Friends of Group.
Silsden Older People's Event / Park Event	01.07.17	Silsden Town Hal	75	Community engagement support for older people.
Silsden Park Community Event	01.07.17	Silsden Park	500	Wider community event /consultation and engagement.
Later Life Cobbydale Health Group	19.07.17	Surgery Elliott St Silsden	5	Local health issues, services and facilities in the local area.
Street Surgery - Addingham	30.08.17	Memorial Building / Area	25	Community crime issues and reassurance.
Street Surgery - Silsden	31.08.17	Silsden Town Hall / Area	8	Community crime issues and reassurance.
Later Life Cobbydale	05.09.17	Surgery Elliott St	7	Local health issues, services and facilities in the

		Silsden		local area.
Friends of Silsden Town Hall	06.09.17	Silsden Town Hal	20	¼ Meeting group progress and development issues and activities.
Street Surgery - Steeton with Eastburn	19.09.17	Hub Building / area	6	Community crime issues and reassurance.

Ilkley Ward

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Event and Description	Date	Venue	Attendance	Progress/Outcome
Ilkley Parish Council	3.4.17	Ilkley Town Hall	13	Update on Community Chest, Great Get Together, Spring into Action
Ilkley PC Annual Meeting Launch of 'Spring into Action'	10.4.17	Clarke Foley	48	Encouraged community action, 3 residents keen to join litter picks etc in future, advise on 431000, online contacts etc neighbourhood Planning
Ilkley Parish Council	8.5.17	Ilkley Town Hall	12	Information sharing – opportunities for shared work
Ilkley Grammar Parents Information Evening	9.5.17	Ilkley Grammar School	43	Information sharing
Young people summer activity	11.5.17	The Warehouse	13	Planning summer programme of events multi agency
Valley Drive Walkabout	16.5.17	Valley Dr area	47	Multi agency walkabout
Dementia Friendly Ilkley Directory launch	17.5.17	Clarke Foley	27	Networking – community issues
Highways and Advertising	14.5.17	Ilkley Town Hall	7	Encouraging safe advertising in Ilkley
Ilkley Parish Council	12.6.17	Ilkley Town hall	13	Information sharing – update on activity
Ilkley Parish Council	3.7.17	Ilkley Town Hall	15	Emergency Plan, Highway issues, Events, PSLG
Yorkshire Day	1.8.17	Band Stand area	75	Community Event, celebration volunteers
Launch Youth Activity	26.7.17	Ilkley Riverside	11	Launch of weekly sessions 9+ (3pm – 5pm)
Ilkley Parish Council	7.8.17	Ilkley Town Hall	15	
St John's Church Older People	21.8.17	St John's Church	7	Ben Rhydiing – community Engagement information sharing
Parish Council + cleansing	16.8.17	Ilkley Town Hall	5	Better ways of working – future planning

The Warehouse Great Get Together	23.8.17	The Warehouse Little Lane	37	Community Engagement – Event and Activity
Dementia friendly Ilkley	11.8.17	Clarke Foley	11	Local issues, concerns and development
CCTV for Ilkley	13.9.17	Ilkley Town Hall	4	Preliminary meeting CCTV
Ilkley CAP	14.9.17	Grammar School	9	Community Alcohol Partnership – IYCA catch up
Ilkley Parish Council	14.9.17	Town Hall	4	Update – forward planning

Keighley Central Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Wider Community	04.04.17	Locality	1000	Promotion of Crime Stoppers with volunteers and MP Office / Police / Council Wardens / Ward Councillors.
Wider Community	05.04.17	Locality	1000	Promotion of Crime Stoppers with volunteers and MP Office / Police, Council Wardens.
Litter Pick	05.04.17	Devonshire Park	7	Play Rangers young people / volunteers
Friends of Devonshire Park	06.04.17	Highfield Centre	20	AGM and forward planning
CCTV Promotion Lawkholme	07.04.17	Lawkholme	8	CCTV and funding secured for new scheme to be implemented
Community Issues Grouse St Gardening Group	10.04.17	Lawkholme	5	Noise, lighting, trees and environmental concerns ongoing.
Friends of Utley Cemetery Group	24.04.17	Office / phone	9	Issues relating to Utley Cemetery and breakaway sub group – report to Bereavement Services.
Health Pilot Knowle Park	26.04.17	BCA Com Centre	12	Local community and well-being initiatives
Friends of Burgess Field Group	26.04.17	Highfield Com CT	10	Local improvements to Burgess Field and community event planning and up-date – funding secured.
Women's Drop In	03.05.17	Rosh Ni Ghar	10	Community issues, concerns and forward planning
Keighley Tarn Group AGM	04.05.17	Central Hall	20	AGM and community planning
Ague UK Mutual Support Network	11.05.17	KCO	10	Older people – Keighley and districts mutual support
Highfield Food Co-op	12.05.17	All Saint,'s	25	Promoting community cohesions and films

Community cohesion / Fil Event		Church Highfield		related to area issues.
Sangat Centre Older Men's Group	15.05.17	Sangat Centre	12	Community issues and support services.
Vegetarian Society / Highfield Food Co-op	17.05.17	All Saints Church	20	Community cohesion event bringing communities together.
Friends of Burgess Field	17.05.17	Highfield Comm Centre	12	Planning of event and funding secured for Burgess Field improvement programme in partnership with Parks Services.
Vegetarian Society	17.05.17	All Saints Church	20	Community Cohesion Event
Friends of Keighley Tarn	18.05.17	Central Hall	12	Re-formation of group and future planning.
Green Spaces Network Meeting	23.05.17	Woodville Activity Centre	21	Green Group / Friends of Groups Environmental Information Exchange and local developments.
Eastern European - The Good Shepherd Centre	06.06.17	West Lane Premises	6	Organisation move to Keighley West Ward and current position / future planning and up-date.
Knowle Park Community Event Planning Group	07.06.17	BCA Community Centre	10	Great Get Together in Lund Park – multi-agency event.
Womens's Drop In	14.06.17	Rosh Ni Ghar	15	Information and community issues
Friends of Utley Cemetery	26.06.17	Office	11	Forward Planning in partnership / report Bereavement Services.
Friends of Burgess Field	28.06.17	Highfield Community Association	12	Up Date meeting
Keighley Town Council	28.06.17	Civic Centre	20	Community issues / meeting
Schools Watch Meeting	03.04.17	Keighley Police Station	30	School, Police and CBMDC Safety Network
Day of Action Devonshire Street West	04.07.17	Highfield	250	In partnership with Highways and Council Warden Cleansing Services
Devonshire Park Meeting	06.07.17	Central Hall	25	Devonshire Park issues and concerns
Friends of Utley Cemetery	07.07.17	Bereavement Office Keighley	15	Group assistance and protocols in partnership with Bereavement Services.
Lund Park – Picnic in the Park	08.07.17	Lund Park	500	Wider community event and consultation
Community and Police Meeting Sangat Centre	10.07.17	Sangat Centre	20	Older Men's Group Police Forum / Meeting.

Health Watch	10.07.17	Central Hall	40	Health Services and facilities consultation
Pot Holes – Day of Action Showfield	11.07.17	Showfield Cark Road	50	Highways / KCO and community initiative.
Eastwood School Community Forum / Drop-In Event	11.07.17	Eastwood School	35	Community issues, concerns and promotion of working more closely together with local residents.
Grouse Street Gardening Group	12.07.17	Grouse Street	3	Community issues and environment
Catholic Centre Keighley	13.07.17	Spring Gardens Lane	3	Funding, development and forward planning.
Friends of Keighley Tarn	13.07.17	Steeton	10	Environmental project and wildlife in the local community.
Women’s Group Sangat Centre	18.07.17	Sangat Centre	9	Crime and community issues and concerns.
Street Surgery	20.07.17	Knowle Park BCA	12	Community crime issues and reassurance.
Victoria Park Volunteers	20.07.17	Office	5	Event support and planning
Friends of Devonshire Park	20.08.17	Highfield	15	Community event and community cohesion and related issues crime and forward planning and development.
Incommunities	21.07.17	Lawkholme	3	Tenants issues environment and fly-tipping
Friends of Burgess Field	16.08.17	Highfield CA	11	Event and support for community activities.
Event Burgess Field	20.08.17	Burgess Field	150	Wider community event – community cohesion
Street Surgery	29.08.17	Highfield HCA	20	Community crime issues and reassurance.
Friends of Burgess Field	30.08.17	Highfield Community Association	11	Feedback from event and forward planning for field improvements’ funding secured.
Bradford Hate Crime Alliance	06.09.17	Office	6	Pilot Programme with local Mosques / Action Plan
Street Surgery	07.09.17	Showfield Shop	5	Community crime issues and reassurance.
Sangat Centre	07.09.17	Sangat Centre	5	Forward Planning and development in the community.

Street Surgery	08.09.17	Lawkholme Eastwood School	5	Community crime issues and reassurance
Food Poverty Action Group	11.09.17	Salvation Army Kly	25	Supporting vulnerable individuals and families.
Hate Crime Strategy	14.09.17	Victoria Hall Kly	100	Launch of Hate Crime Strategy Keighley
Friends of Utley Cemetery	15.09.17	Breavement Office Kly	15	AGM and forward planning.
Fly-Tipping Meeting	18.09.17	Cater House	12	Fly-tipping working with local residents.
Stronger Mothers / Daughters	25.09.17	Highfield Community Centre	6	Support for women and girls – Highfield.
BCA – Knowle Park	26.09.17	BCA	31	Day of Action – Knowle Park
Devonshire Pk / Cliffe Castle PK	27.09.17	Highfield Comm Association	15	ASB and multi-agency approach
Street Surgery	27.09.17	Utley / Beechcliffe Utley Cemetery	11	Community crime issues and reassurance.
Street Surgery	28.09.17	Town Centre Kly Bus Station	4	Community crime issues and reassurance.

Keighley East Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
HWCC – emergency meeting	4.4.17	HWCC	14	Planning re long term future, funding, activity
Long Lee Management Meeting	6.4.17	Long Lee Village Hall	7	Planning for the future, ASB, funding
Flood Road show	9.5.17	Keighley Library	8	
Hainworth Wood Committee	18.5.17	HWCC	8	Planning for the future
Big Local	22.5.17	AES	17	Review of activity, planning, discussion,
Hainworth Wood Committee	23.5.17	HWCC	9	
Chip in and Help Out Stockbridge	3.7.17	Mother Hubbard’s Fish and Chip	7	Developing programme of activity in Stockbridge
Long Lee Village Hall AGM	5.7.17	LL Village hall	15	Development of facilities Comm Engagement
Health Watch	10.7.17	Central Hall	40	Health matters – consultation
Big Local – planning	17.7.17	Airedale	19	Update on activity – planning future activity

		Enterprise Service		
Stockbridge Clean up DoA	25.7.17	Aireworth Road/Bradford Rd	53	Resident engagement and Gully Clean, street clean
Children’s Festival Big Local consultation	1.8.2017	Parkwood Play area	39	Community Engagement – promote Big Local planning for the future
Dalton lane + Riverside Surgery 5 – 7 pm	2.8.17	Chatsworth St	17 120 leaflets	Resident engagement – reassurance, Crime Stoppers and BMDC leaflets
Fun in the Park	4.8.17	Victoria park	29	Community Engagement , partnership event Central/Kly East collaboration
Redholt Street Surgery Surgery 6 – 8 pm	8.8.17	Entrance to estate	23	Resident engagement – reassurance
Stockbridge Summer Event	9.8.17	Airedale Enterprise Service	16	Planning activity – Stockbridge
Stockbridge NCS Fun Day	16.8.17	Surrey St Play Area	18	Resident engagement promote Big Local
Waterside Fold Street Surgery 6 – 8 pm	14.8.17	Roedhelm Road play area	22	Resident engagement – reassurance
Hainworth Wood Comm Centre	17.8.17	HWCC	11	Planning for the future – community development
Community Response EDL	18.8.17	Central Hall Keighley	15	Community Mediator Meeting
Grange Road Riddlesden SS	22.8.17	Riddlesden Co-op	35 (180 leaflets)	Resident Engagement and Reassurance
Community Response EDL	23.8.17	Town Hall	12	Community Mediator – support and planning
Hainworth Wood CC Fun day	29.8.17	HWCC	50+	
Airedale CCG	6.9.17	Millennium Park	14	Transforming Health Care – Representing Office
Stockbridge Chip in and Help Out	11.9.17	7 – 8 pm Mother Hubbards	3	Resident engagement, promote Big Local
Schools Watch	14.9.17	Kly Police Station	20	
Parkwood Street Surgery Play Area	18.9.17	6.30 – 7.30 pm Play Area	7	Resident engagement, promote Big Local, issues relating to bin collection
Hainworth Wood Meeting	19.9.17	HWCC	12	Planning meeting – sustainability of centre

Florist Street Stockbridge	23.9.17	Florist Street	5	Cat fouling – nuisance neighbours, Gully issues
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Keighley West Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Ingrow neighbourhood drop in and Dogs Trust event	4 April	Ingrow Primary School	50+	25 dogs chipped, over 30 given health check and eg claws clipped, 14 green dog walkers recruited, one volunteer supplied with litter picker
Braithwaite partnership safeguarding pilot meeting	5 April	Merlin Top Academy	14	Discussion and planning of campaign and launch at Gala in Sept
Laycock walking litter pick and drop in	8 April	Laycock Village Hall	10	Litter pick of rubbish thrown from cars, remains of fly tips etc on rural roads
West Lane door knock	8 May	201 – 213 West Lane	6	Two residents agreeable to joining clean-up of fly tipped bin store which is responsibility of all residents
Flood drop in	9 May	Keighley Library	12	Residents discussed issues with YW, EA and council drainage staff
BD21\22 Mutual Support Network	11 May	KACO	10	Partners discussion re directory for older people and other issues
Braithwaite and Guardhouse partners meeting	13 June	Merlin Top Academy	16	Development of B and G Children's Year of Safety campaign, gala arrangements, info share
North Dean visual audit	14 June	North Dean RdAve	4	Agreed work to be done on clean-up day with Barratts
North Dean leafletting	15 June	North Dean RdAve	45	Promotion of clean up
North Dean clean up	21 June	North Dean RdAve	7	Barratts and Incommunities land cleared and strimmed, edging and cutting back on road and snickets
Schools Watch	3 July	Police Station	25	
Braithwaite and Guardhouse partners meeting	5 July	Good Shepherd Centre	20	Gala and Children's year of Safety planning, info sharing
Pepper Hill Lea footpath site visit	18 Aug	Pepper Hill Lea	5	Road planings offered as improvement to path surface but not accepted

“Calmers” meeting	31 August	KAWACC	10	Planning for Sep 2
Peace Base	2 Sep	Keighley Town Hall	45	Hosting base for volunteer “calmers”, church reps and youth workers
Debrief from Sep 2	7 Sep	Keighley Civic Centre	18	Feedback on Sep 2, lessons learned etc
Alex Brown memorial	11 Sep	Pentagon	25	Representing office
Fell Lane area Street Surgery	13 Sep	Fell Lane area	15	Neighbourhood issues leaflets distributed, issues raised re recycling, dog fouling, drugs
Schools Watch	14 Sep	Police station	20	
Braithwaite and Guardhouse Gala	16 Sep	Merlin Top Academy	200+	Launch of Children’s Year of Safety campaign
Braithwaite Partners meeting	20 Sep	Good Shepherd Centre	12	CYOS planning, gala debrief, info share
Street Surgery – Merlin Top Academy to Good Shepherd Centre	27 Sep		40	Various streetscene issues referred, positive feedback on reduced ASB

Worth Valley Ward

Event and Description	Date	Venue	Attendance	Progress/Outcome
Ebor Lane and Railway Children’s Walk clean up	April 22	Ebor Lane	20	Nature walk area litter picked, Ebor Lane litter picked and edged out, other side of beck started, further event agreed.
Gas Street area survey	Up to April 13	All houses in area	150 surveys of which 9 returned	Range of issues raised to share with partners and arrange day of action in response
Site visits	May 16	, Ebor Lane and Haworth Churchyard	3	Agreement of Haworth Masons to support clean up, and disposal arrangements for leaves in churchyard
Ebor Lane site visit with volunteers	June 7		5	Decided best area for clean up on June 17
Haworth Churchyard volunteer morning	June 12	Haworth Churchyard	10	Significant progress in maintenance of churchyard, looks better and one or two regular volunteers emerging to do weekly work in there
Haworth footpaths site visits	June 13		5	Agreed work for Comm Payback at Cold St and

				Rights of Way off North St. with Parish Council
Ebor Lane and Mill Hey clean up	June 17	Mill Hey and masonic lodge	21	Years of litter removed from over wall on Mill Hey
Haworth toilets meeting	June 21	Haworth Contact Point	5	Clarification of costs etc and possible future uses of existing toilets, commitment growing from Parish Council
BD21 and 22 mutual support network	June 22	St James Church Cross Roads	7	Info share, funding for directory, invite to police Insp for next meeting
Flying, Gas St day of action and street survey	June 22\27	Victoria Rd and streets around	150 approx	Promotion of street surgery and clean up
Bronte Country Partnership	June 26	Haworth VIC	10	Info share, future events
Tourism in Haworth	June 27	KACO	4	Next steps agreed – consult coach companies, consider signage
Gas Street day of action and street surgery	June 28	Victoria Rd and streets around	15	Further work picked up re side waste, overgrown veg and maintenance in youth shelter, parking issues etc
Operation Oakworth clean up	July 8	Start at Christchurch	10	Clean up and plan for repeat in Nov
Cross Roads Gala	July 8	Lees Primary School field	48	Includes recruitment of 9 Green Dog Walkers and another 5 leaflets given out
BD22 Mutual Support network	Aug 3	KACO	6	Inspector Khan attended, progressing info directory
Visits re vermin, Church St area	Aug 4	Church St area, Haworth	3	Discussions re food left out for chickens etc
Haworth tourism	Aug 7	KACO	3	Discussion re facilities and surveys
Haworth Churchyard meeting	Aug 24	Churchyard	8	Tasks agreed for volunteers
Repainting Gas St youth shelter	26 Aug	Gas St Youth Shelter	22	NCS team repainted, discussion with local young people about future use
BD22 Mutual Support network	14 Sep	KACO	6	Progressing Get Connected directory